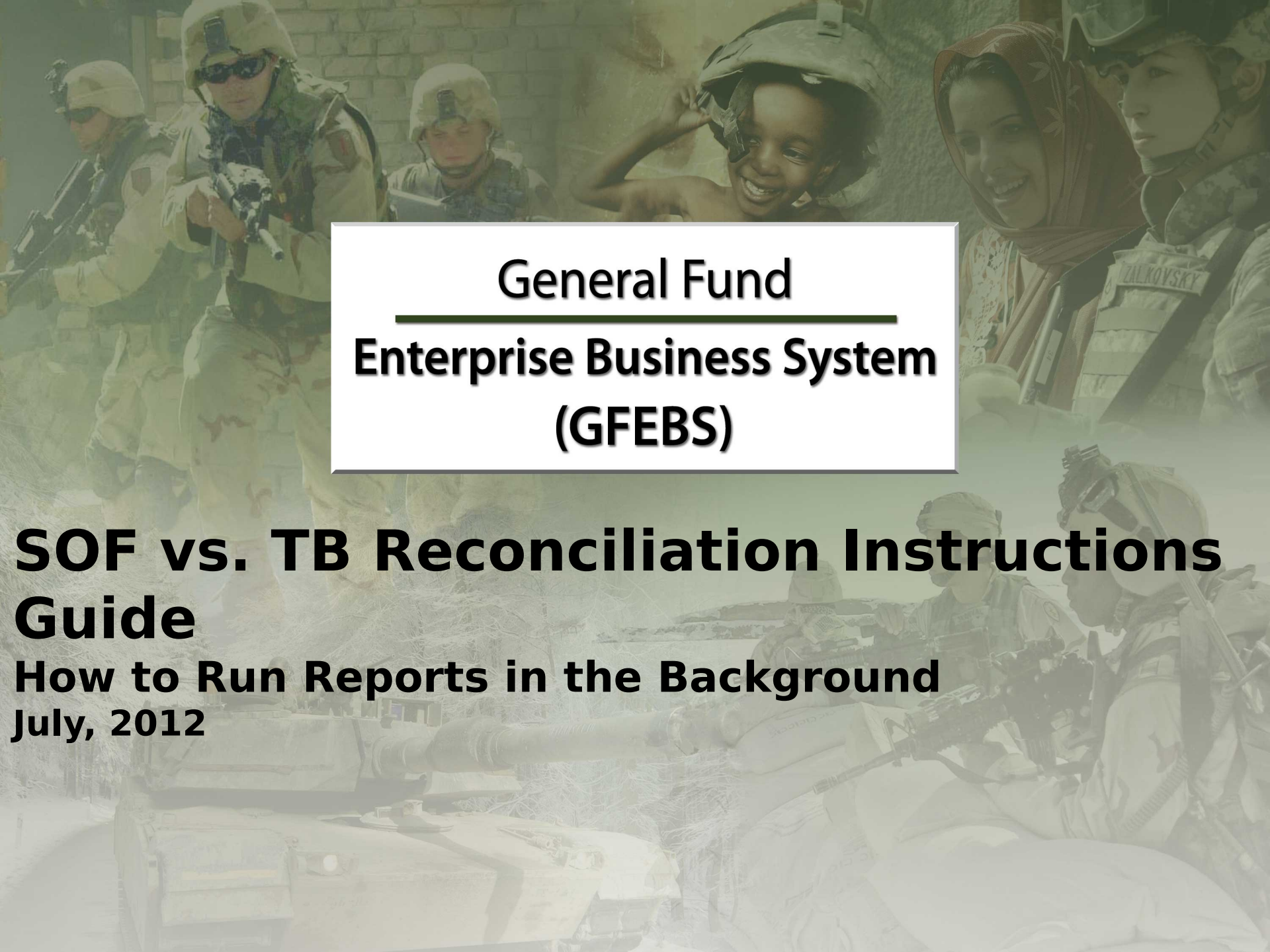


General Fund

Enterprise Business System

(GFEBS)

SOF vs. TB Reconciliation Instructions Guide

How to Run Reports in the Background

July, 2012

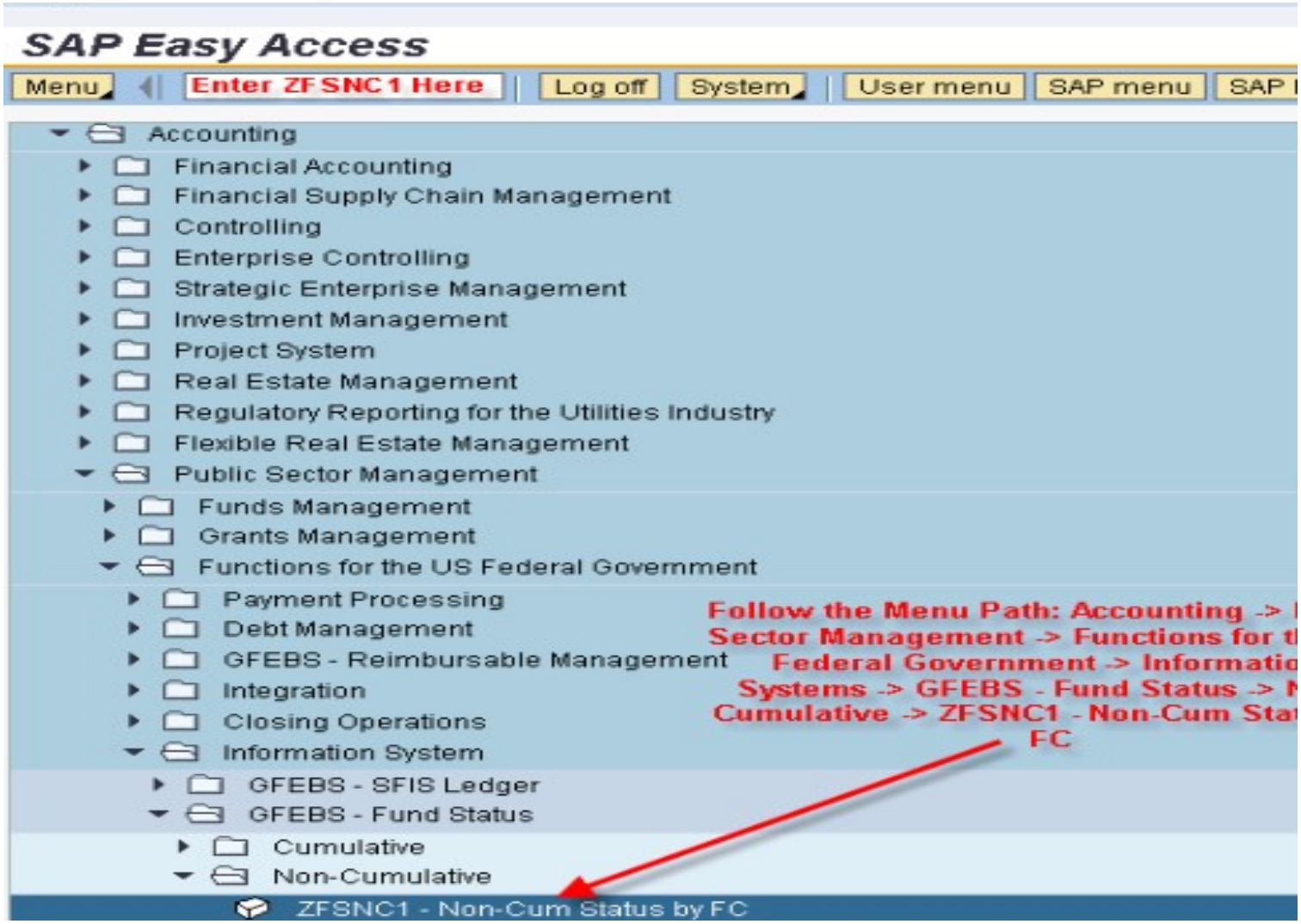
Purpose of Running Background Reports

For Trial Balance and Status of Funds Reports, executing in the foreground may time-out due to time of running reports and system usage at that time. To enable you to have your report run and not time out, people running reports may use this option to "run in the background" which will enable the reports to run without the time-out error.

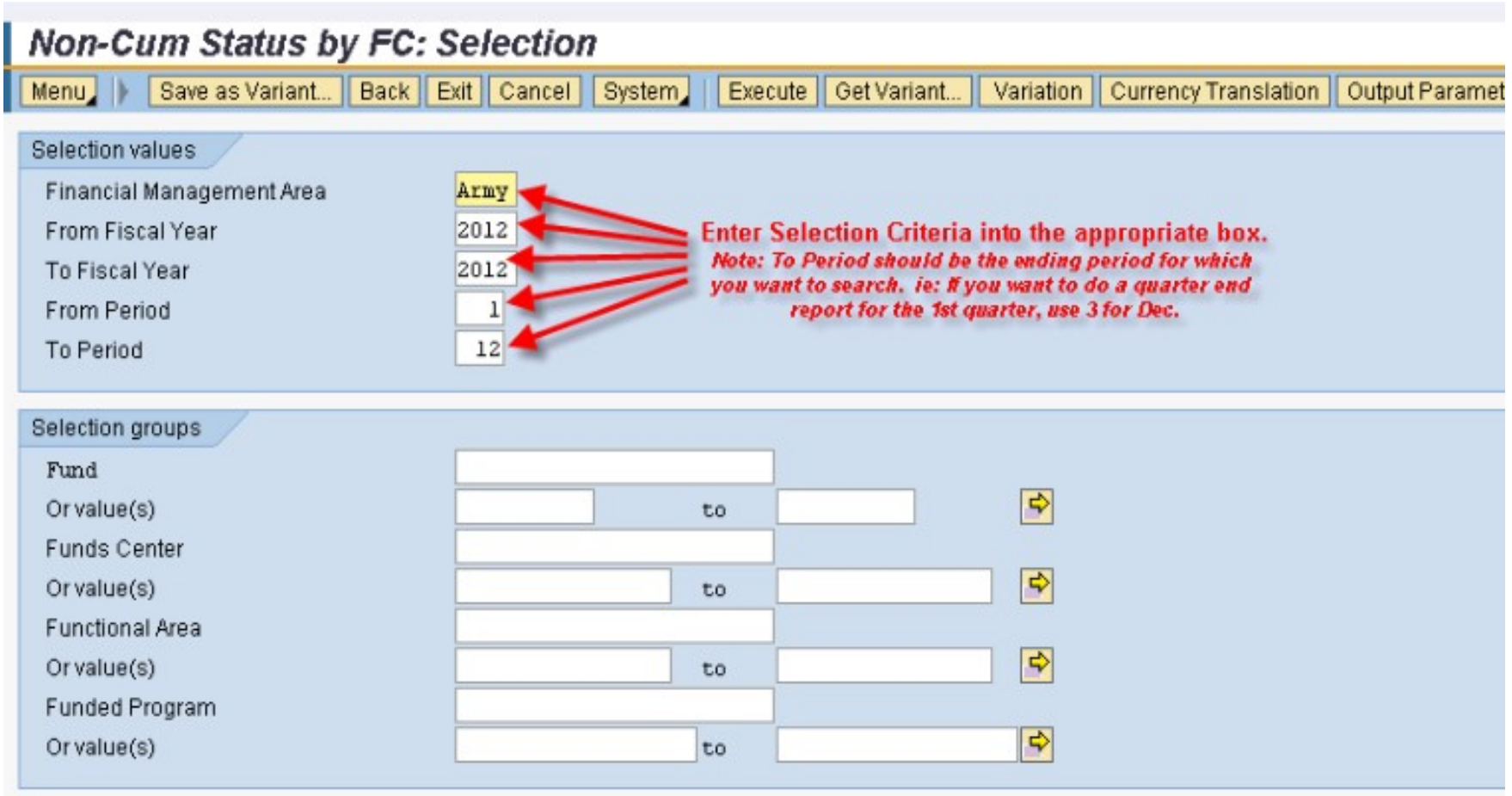
Note: There is step-by-step instructions in the "notes" section of the PowerPoint. Please review the "notes" section for more detail.

TC ZFSNC1 - (*Non-cumulative Status of Funds Report – by FC*)

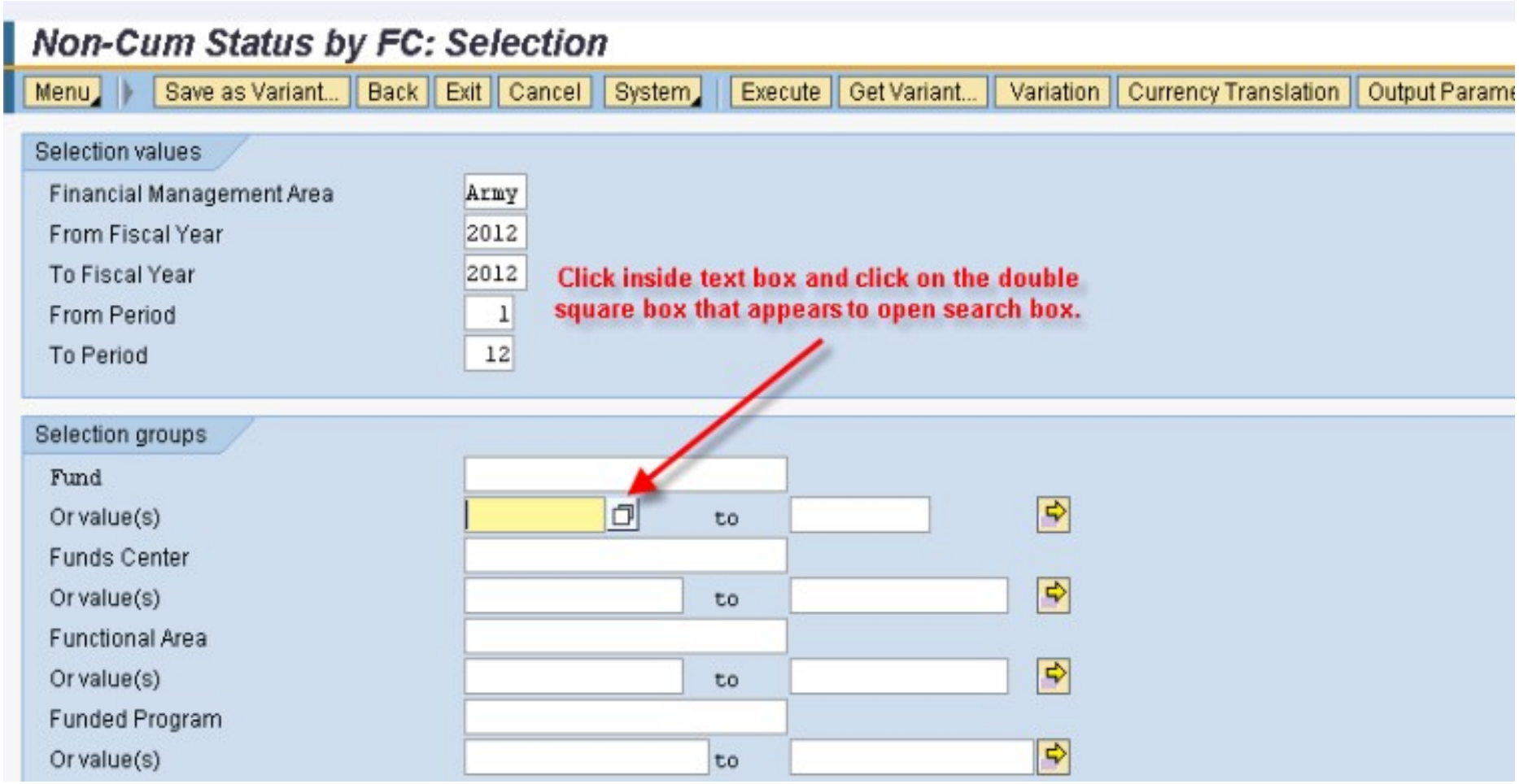
Use either the menu path or enter the T-Code to enter the Non-Cum SOF Report



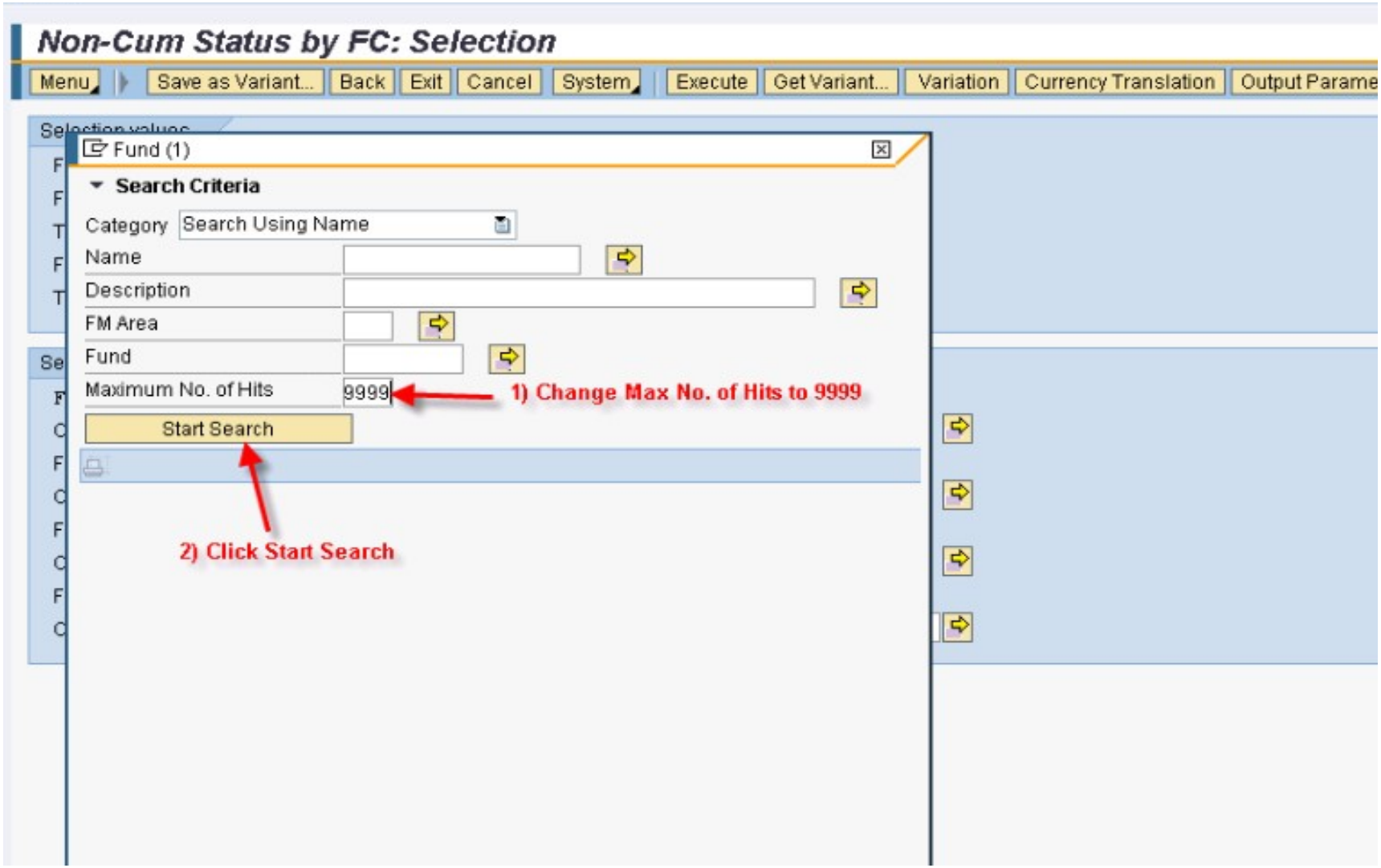
Non-Cum – TC ZFSNC1 cont'd



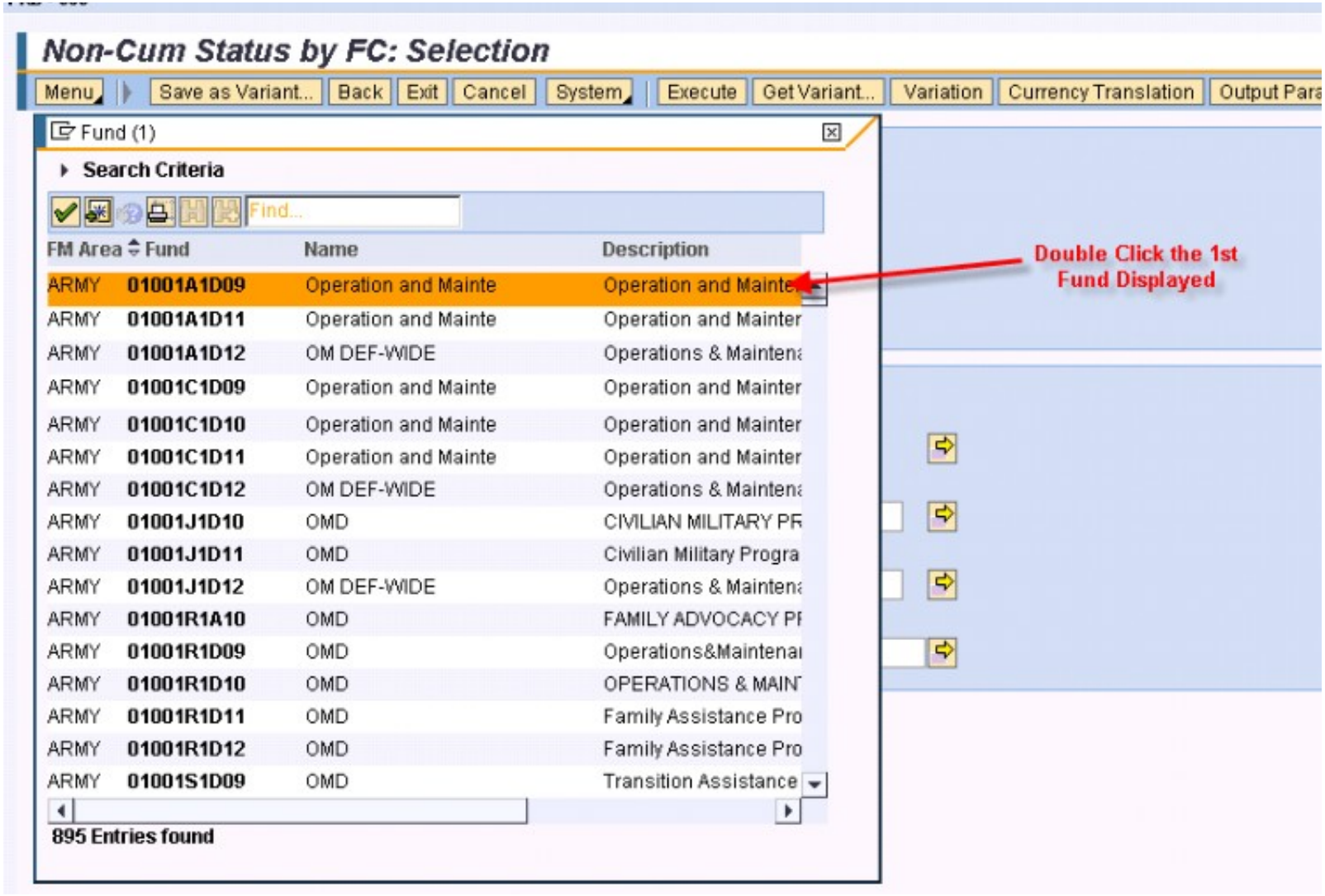
Non-Cum – TC ZFSNC1 cont'd



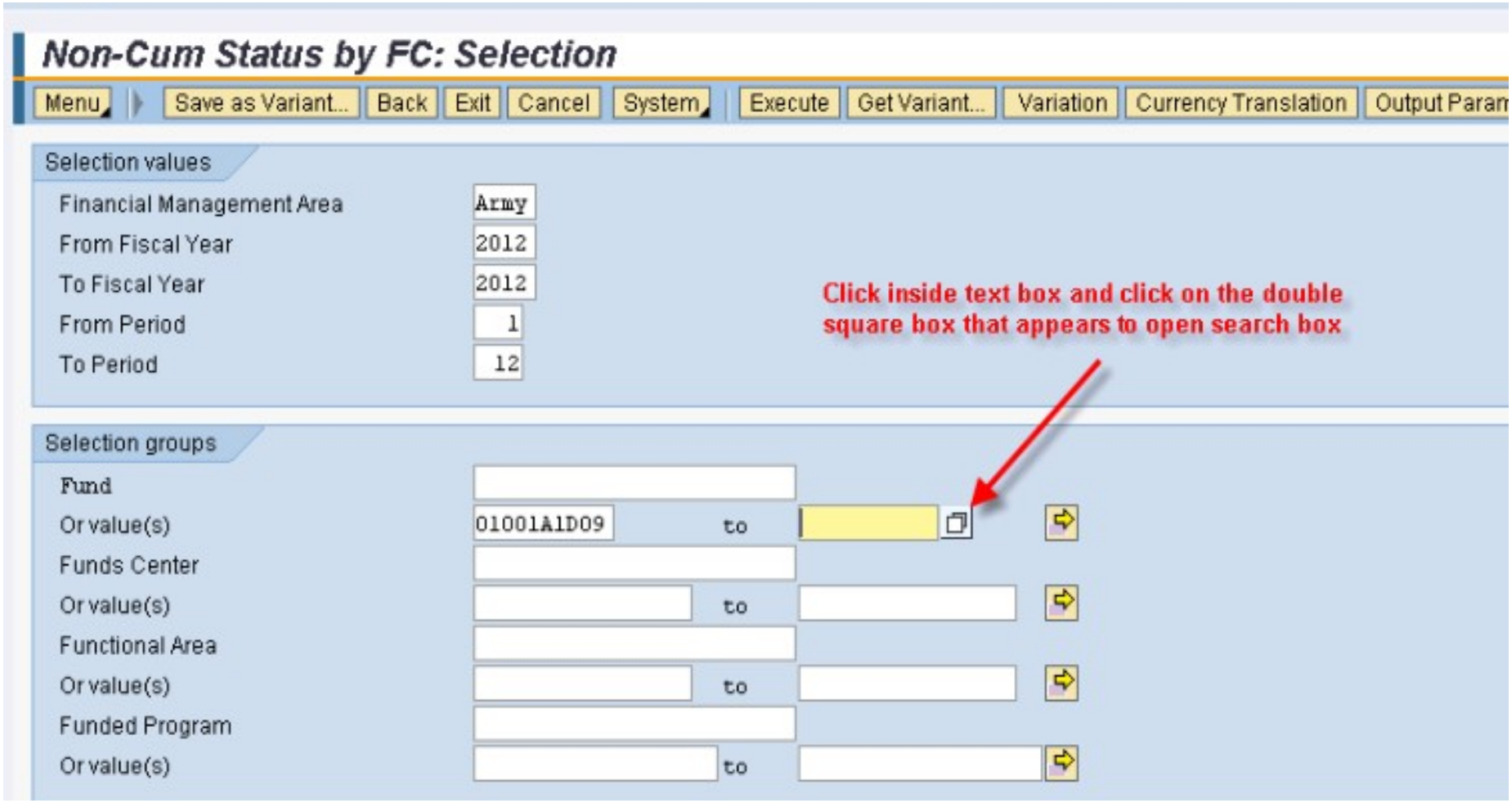
Non-Cum – TC ZFSNC1 cont'd



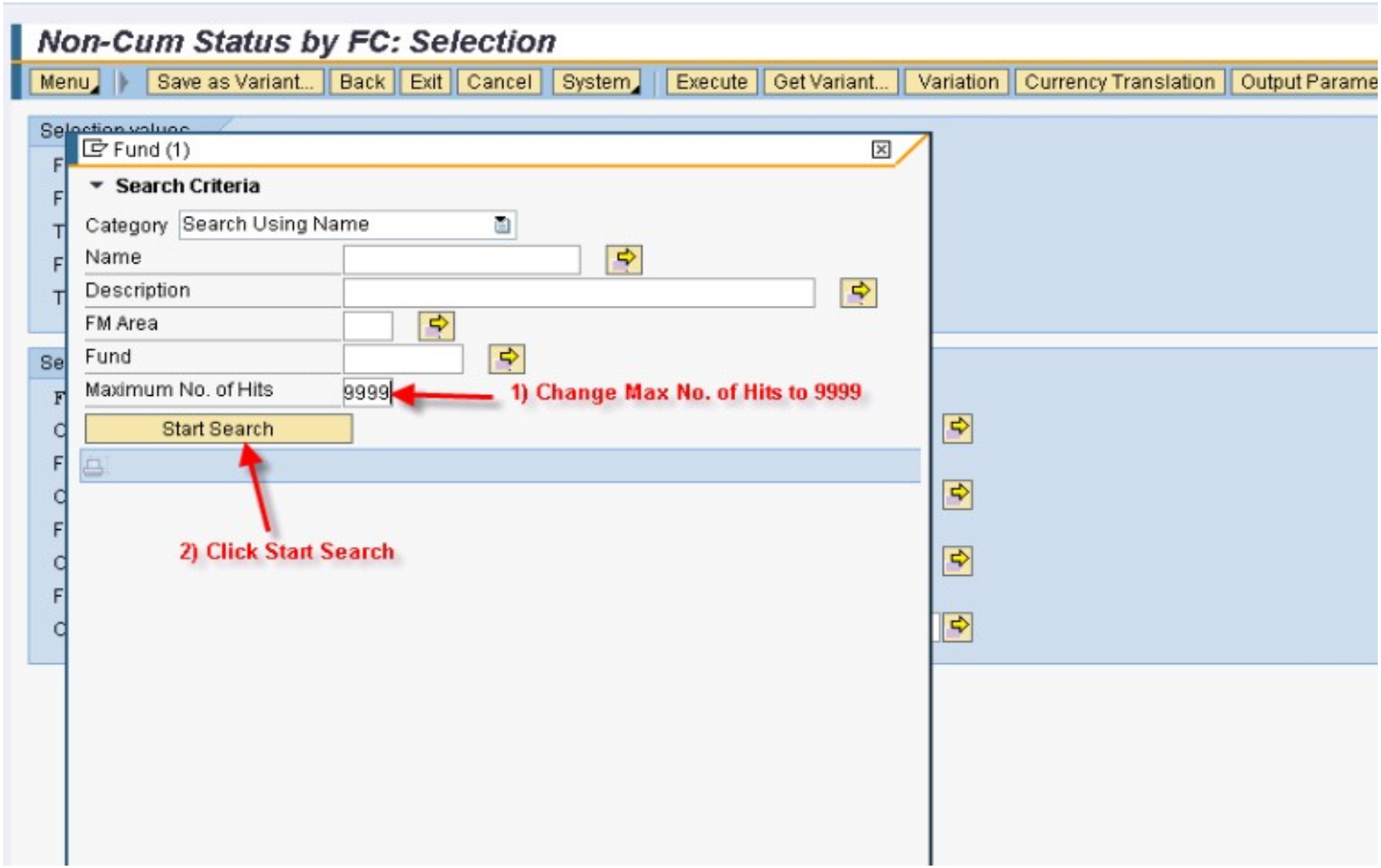
Non-Cum – TC ZFSNC1 cont'd



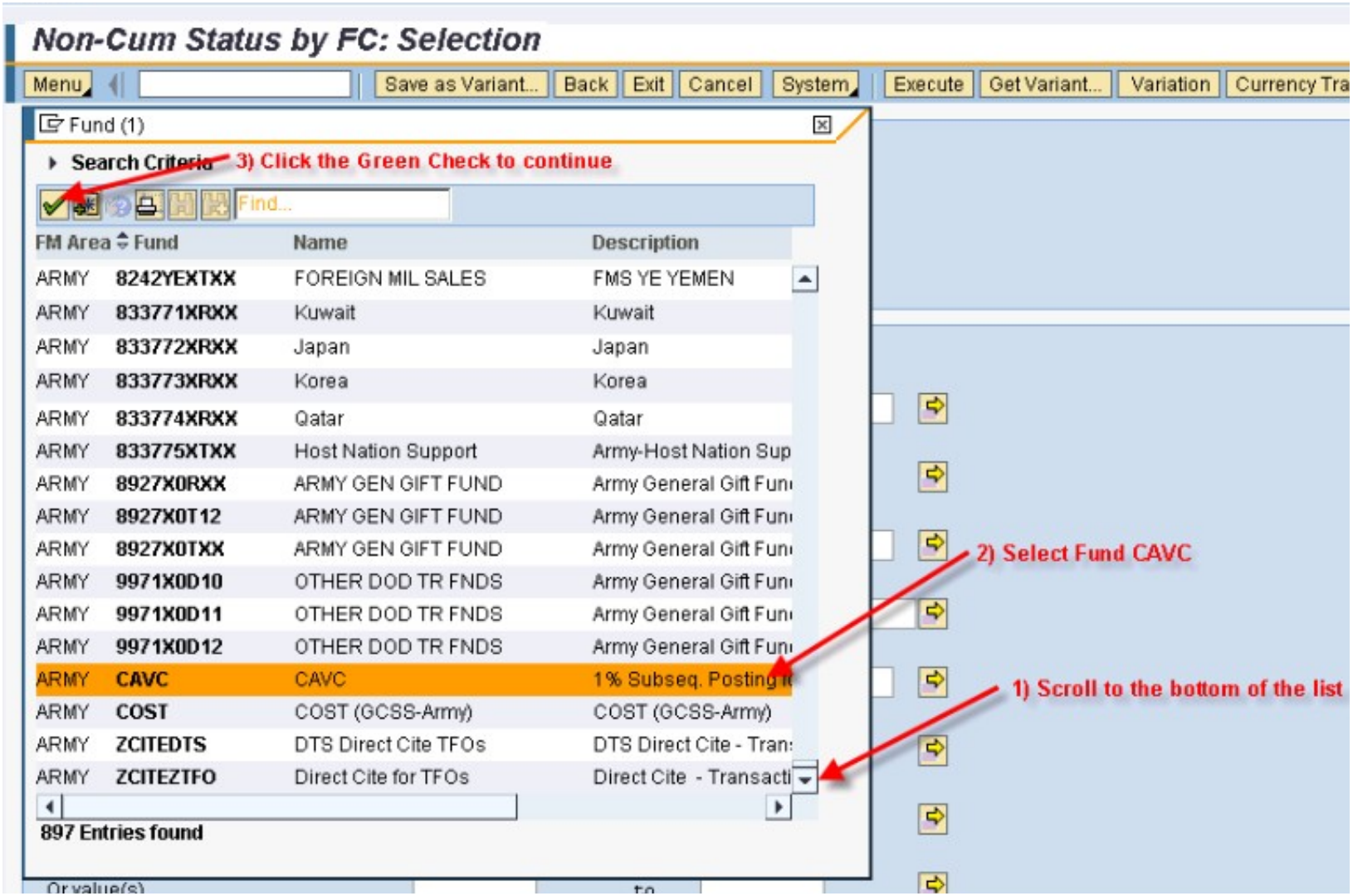
Non-Cum – TC ZFSNC1 cont'd



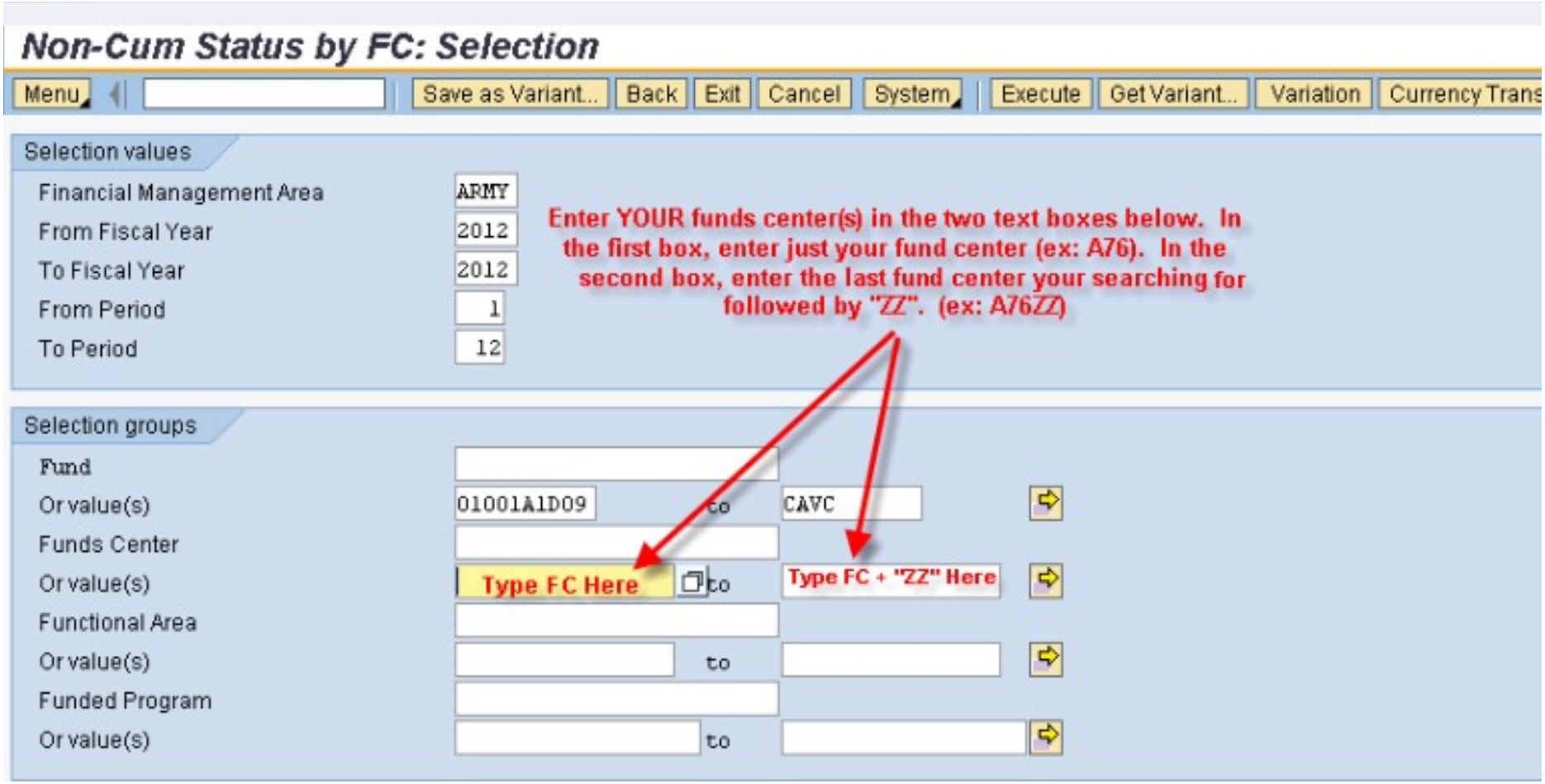
Non-Cum – TC ZFSNC1 cont'd



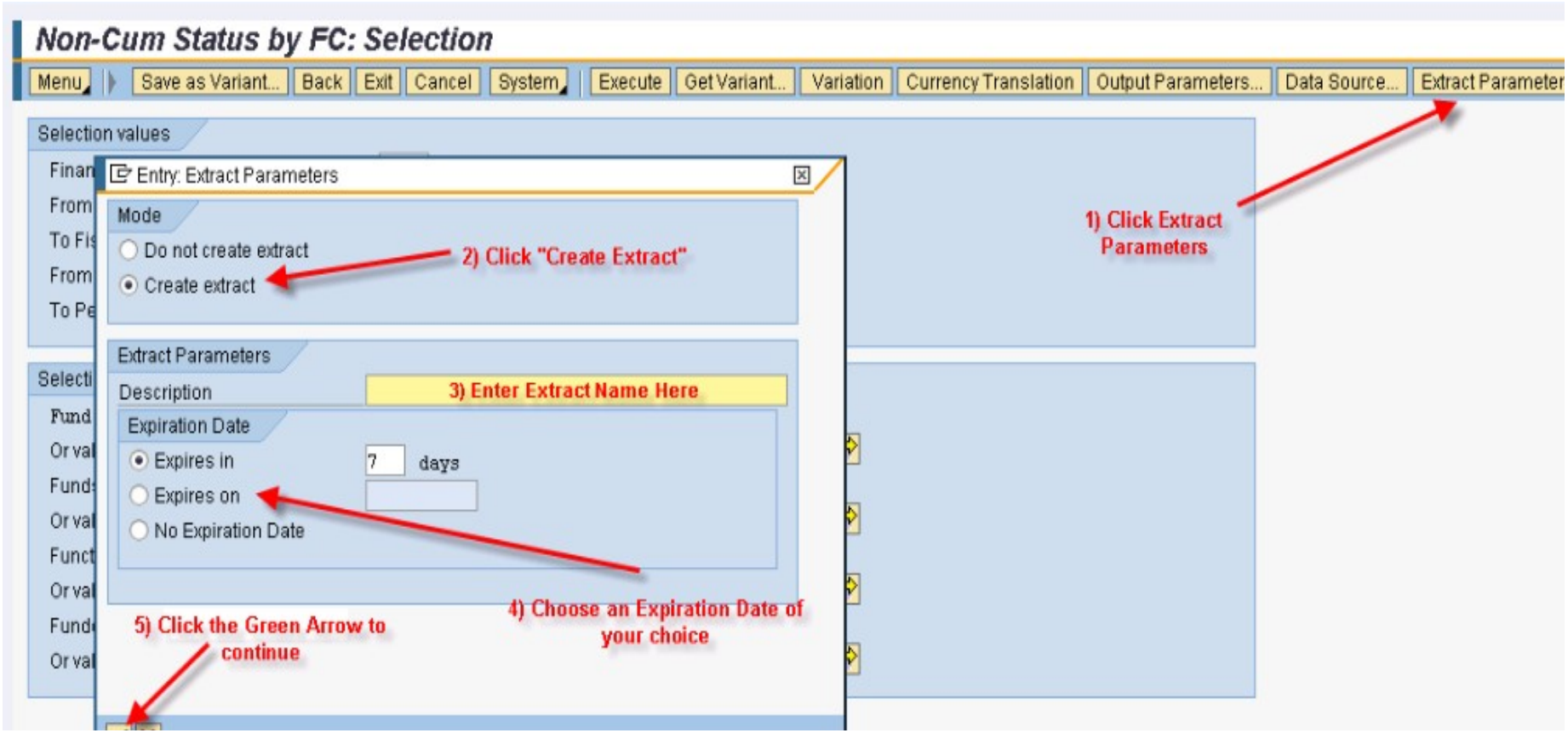
Non-Cum – TC ZFSNC1 cont'd



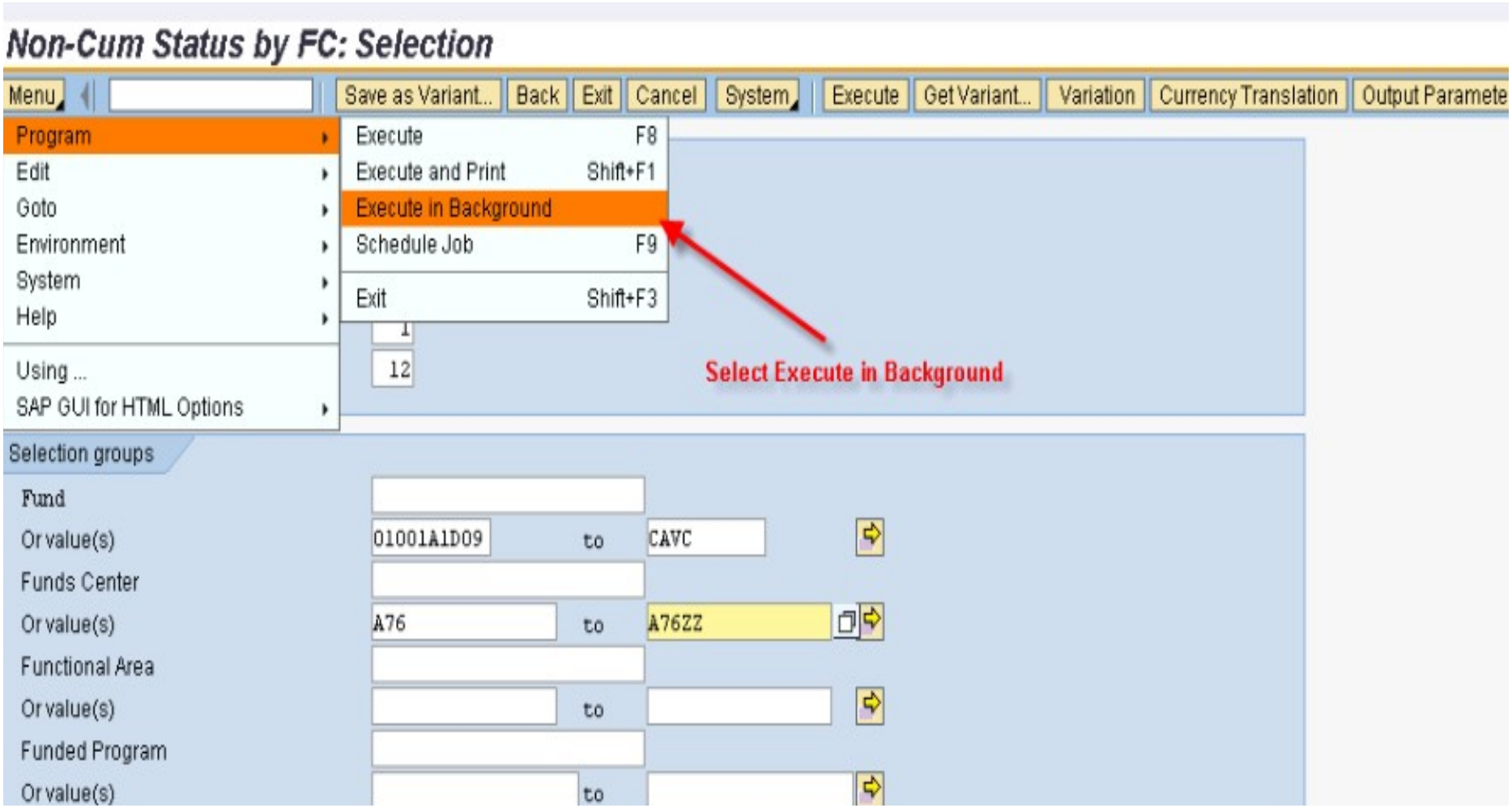
Non-Cum – TC ZFSNC1 cont'd



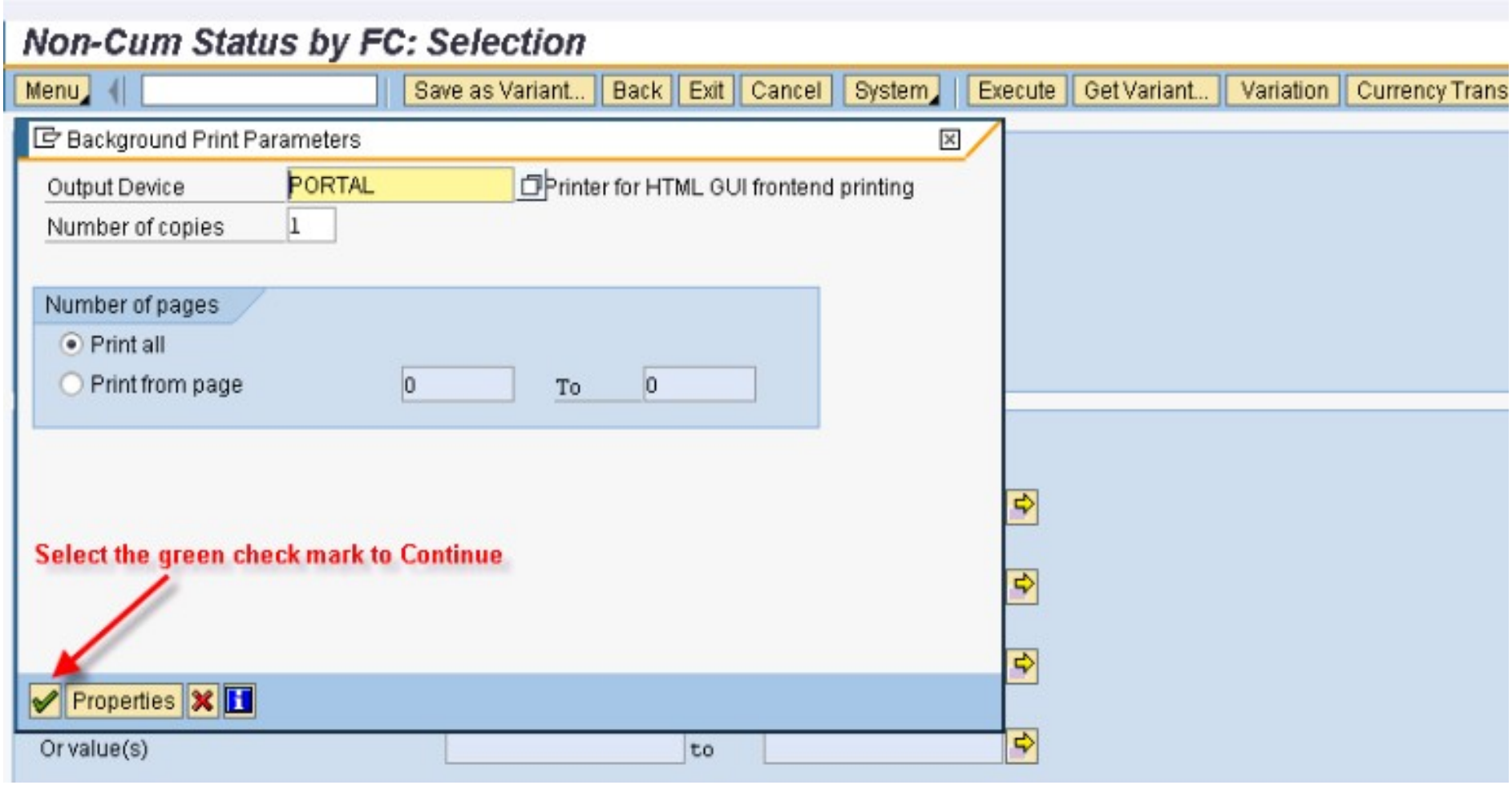
Direct Funds – TC ZFSNC1 cont'd



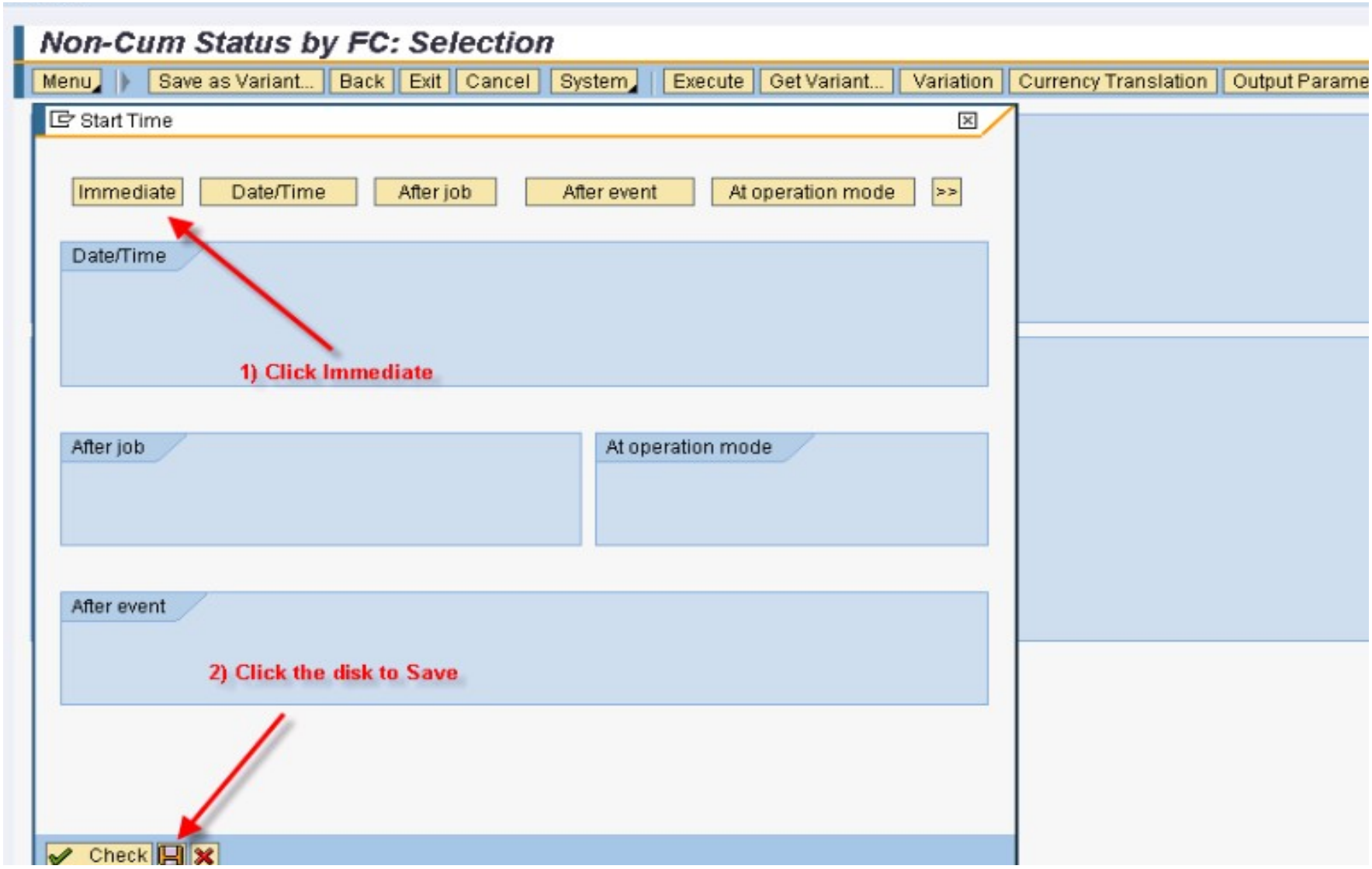
Direct Funds – TC ZFSNC1 cont'd



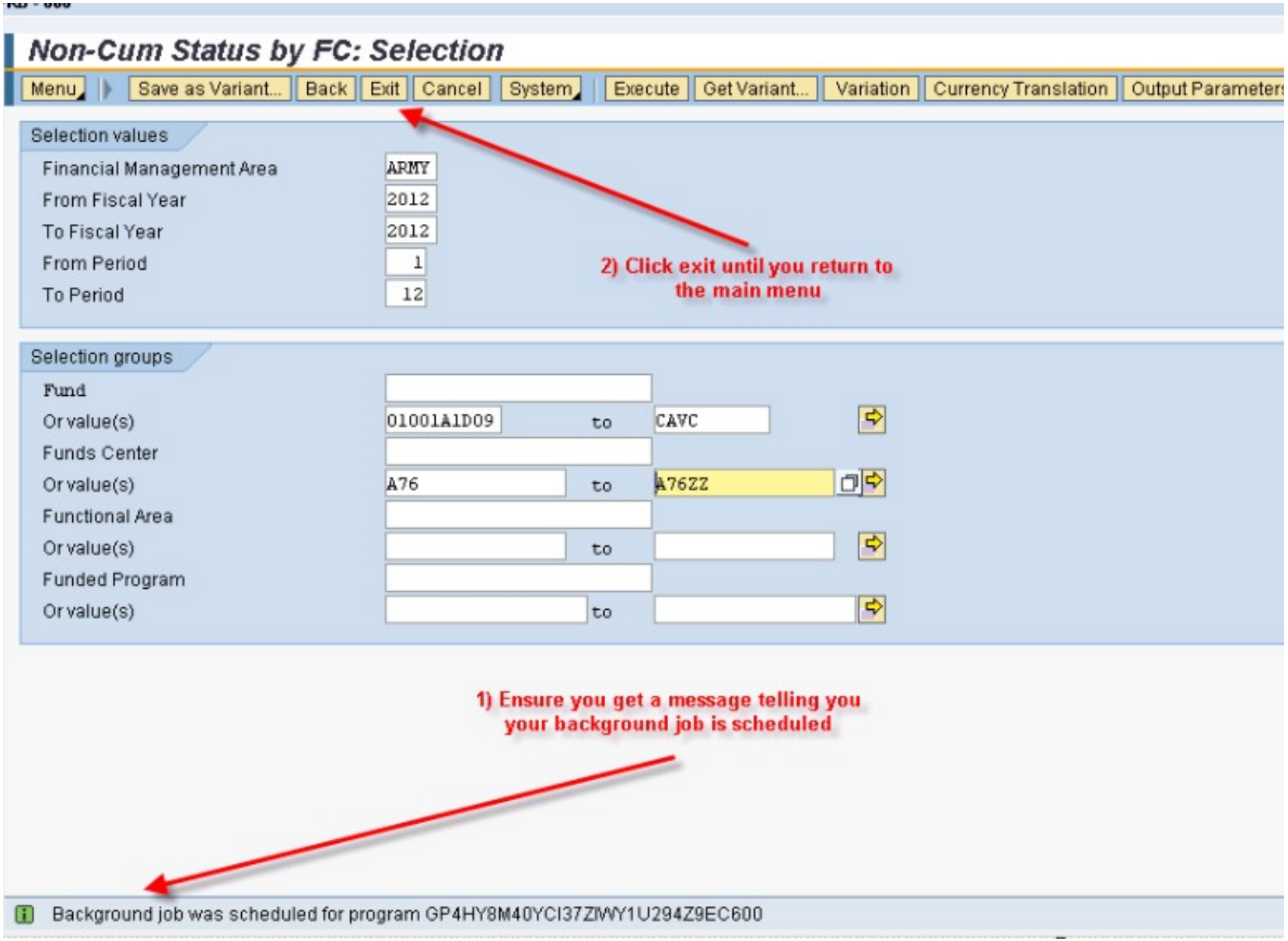
Direct Funds – TC ZFSNC1 cont'd



Direct Funds – TC ZFSNC1 cont'd

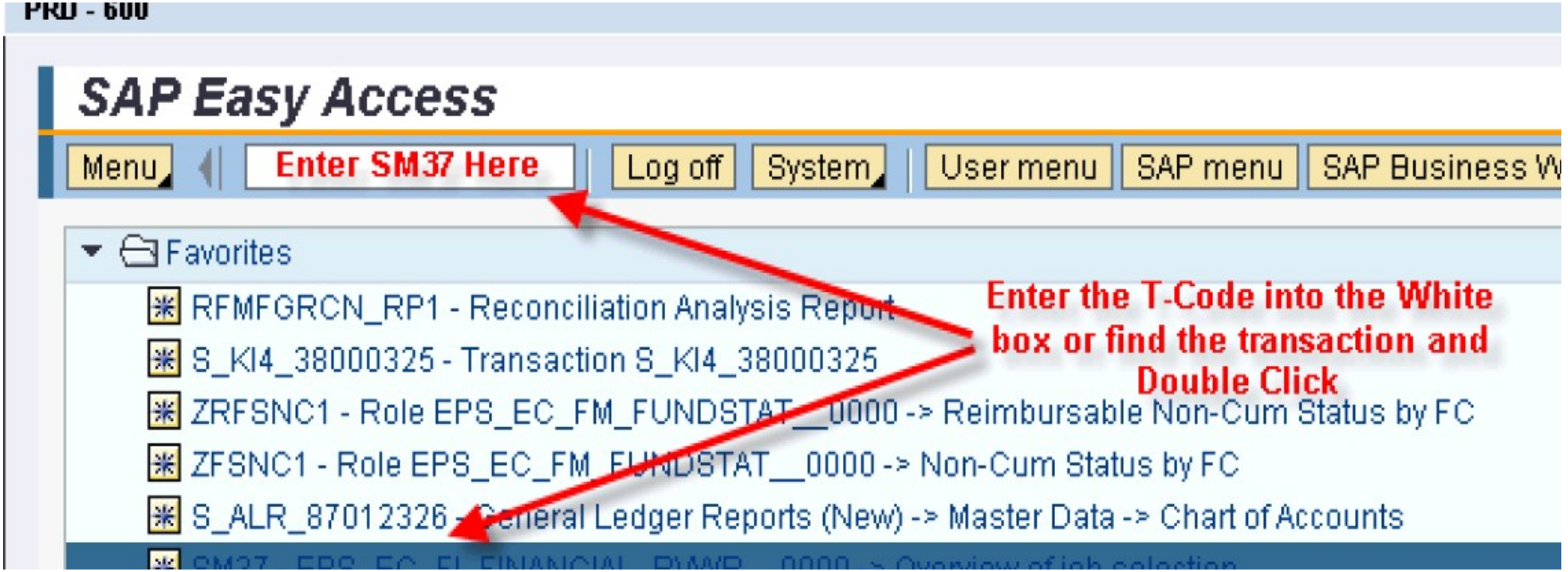


Direct Funds – TC ZFSNC1 cont'd



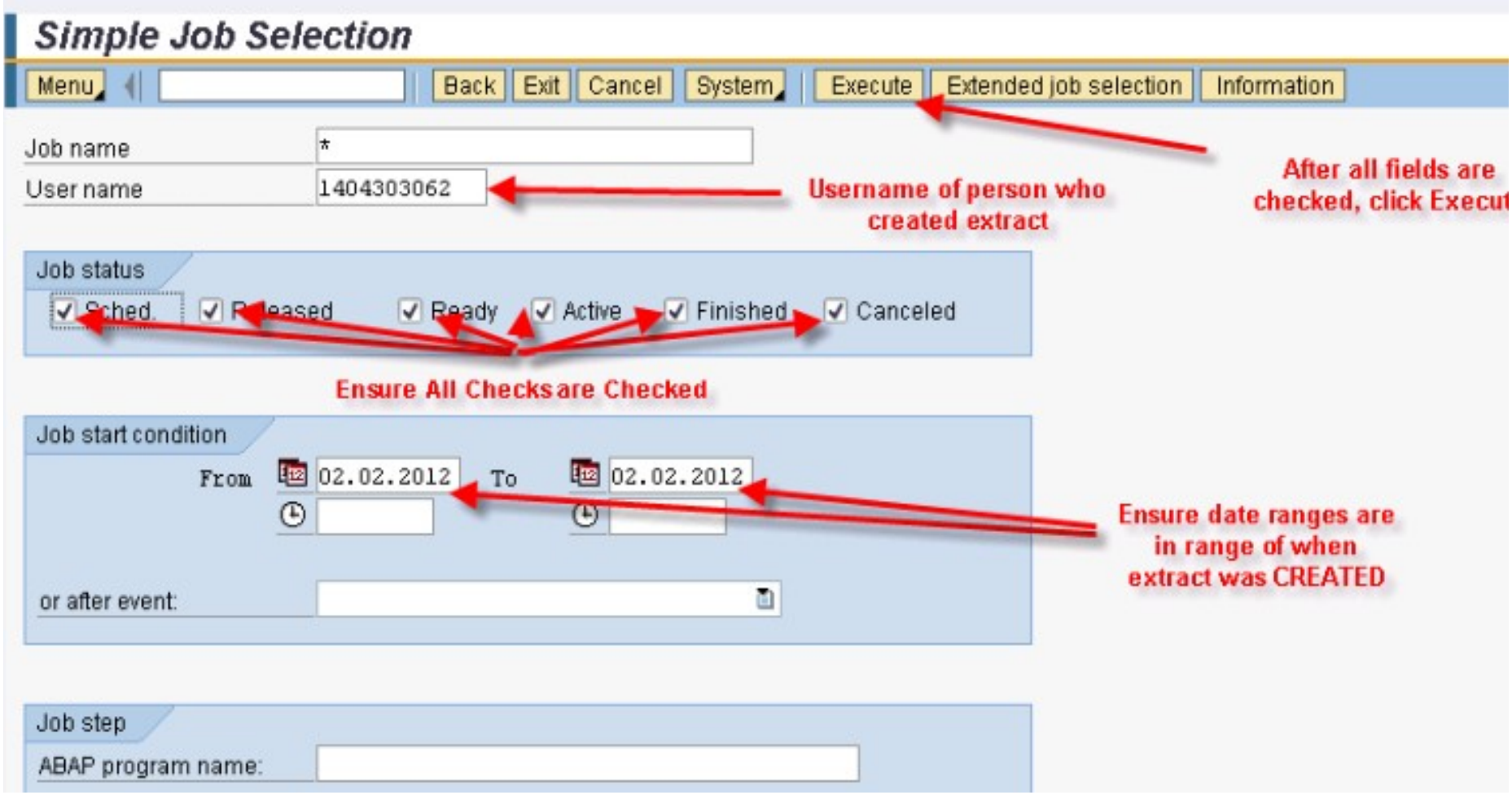
Overview of Job Selection– TC SM37
Direct Funds

Select in your transaction list or enter SM37 in the white TC box to run the Overview of job selection task

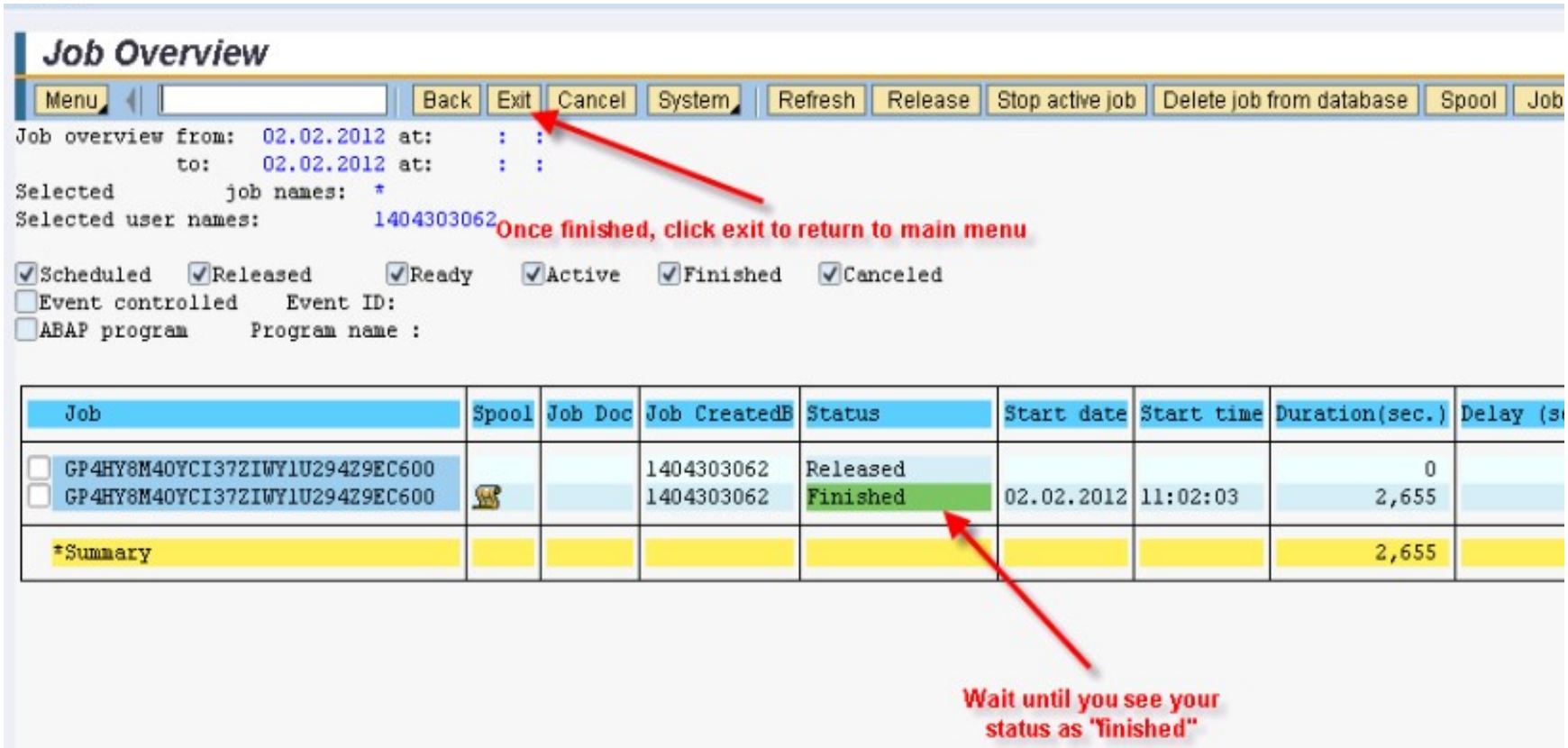


Note: "Favorites" List is customized by user. Above screenshot is for purposes of how the line should display in the list, not the list that should display for you. To add to "favorites", please review directions in "notes".

Overview of Job Selection– TC SM37
Direct Funds cont'd



Overview of Job Selection– TC SM37
Direct Funds cont'd

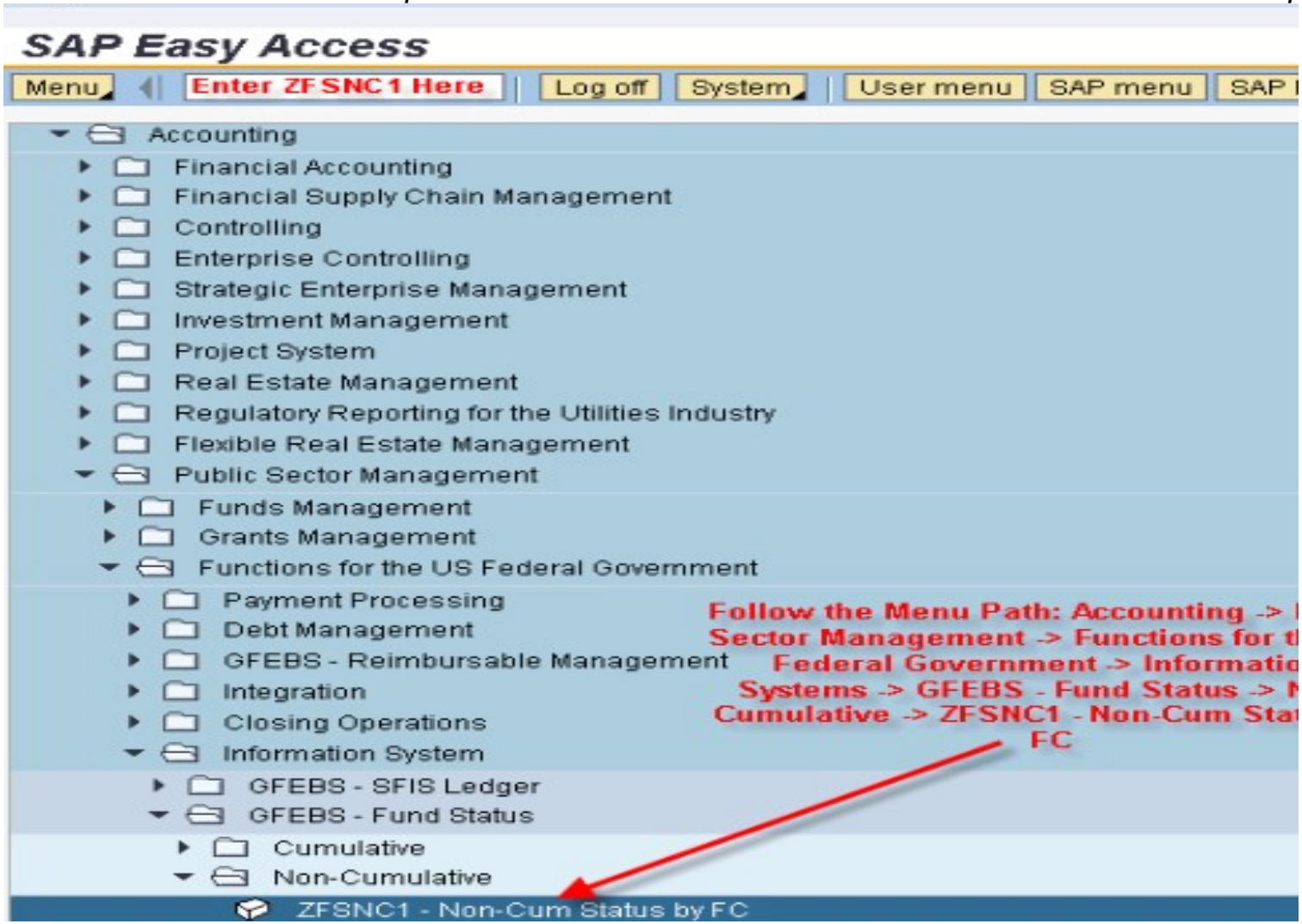


TC ZFSNC1 - (*Non-cumulative Status of Funds Report – by FC*)

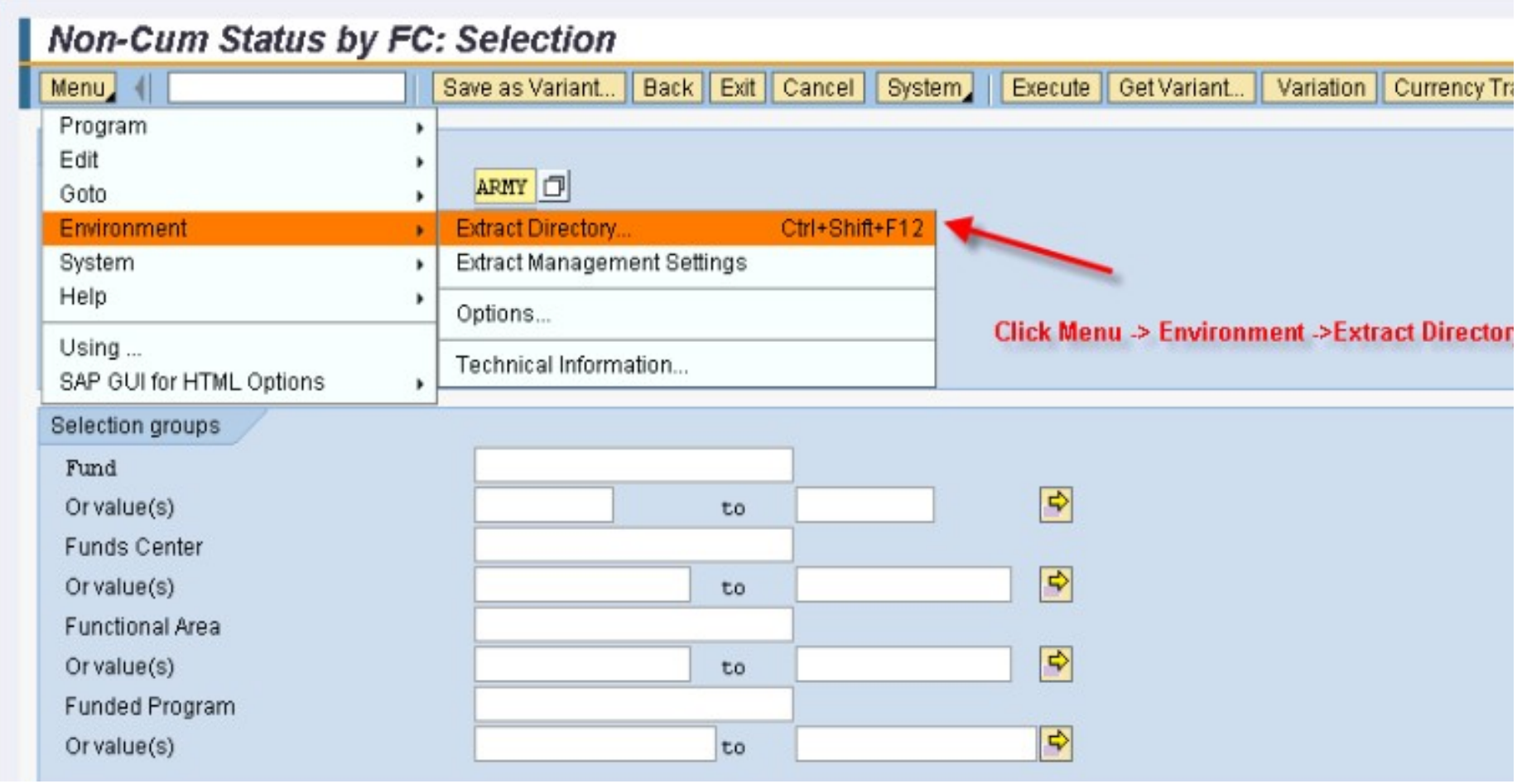
General Fund
Enterprise Business System
(GFEBS)

To pull your extract you will need to re-enter the SOF report screen:

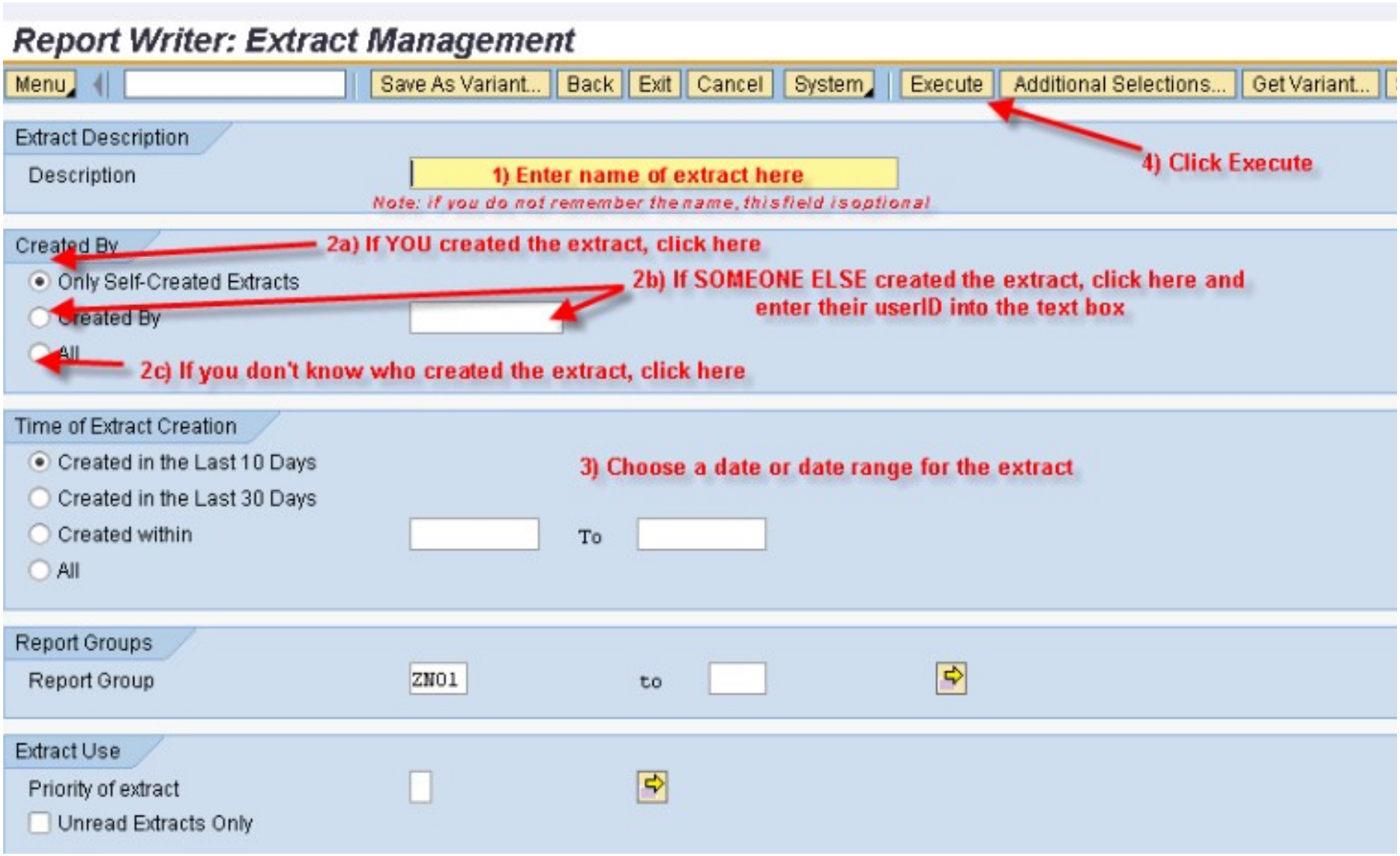
Use either the menu path or enter the T-Code to enter the Non-Cum SOF Report



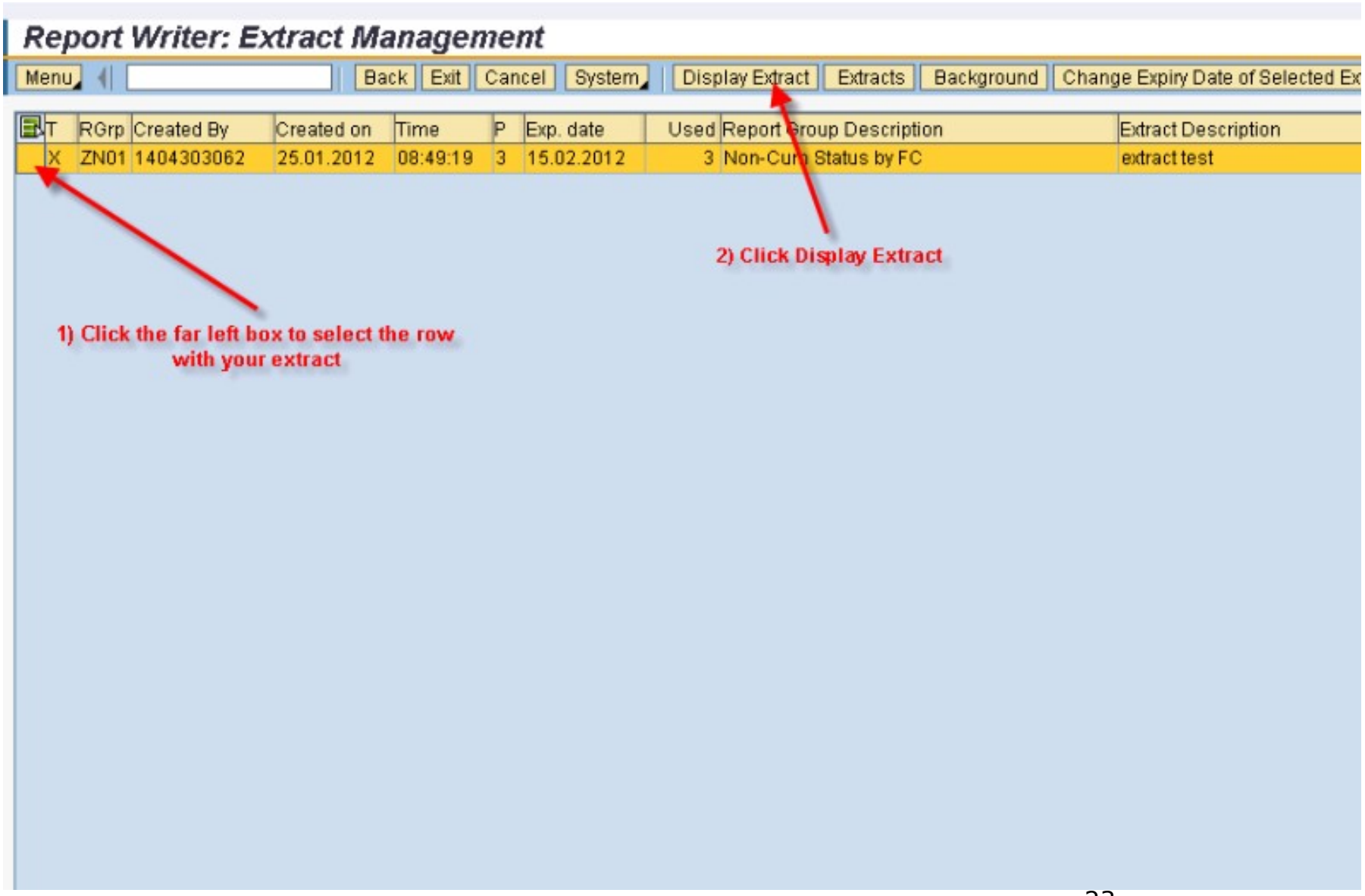
Direct Funds – TC ZFSNC1 cont'd



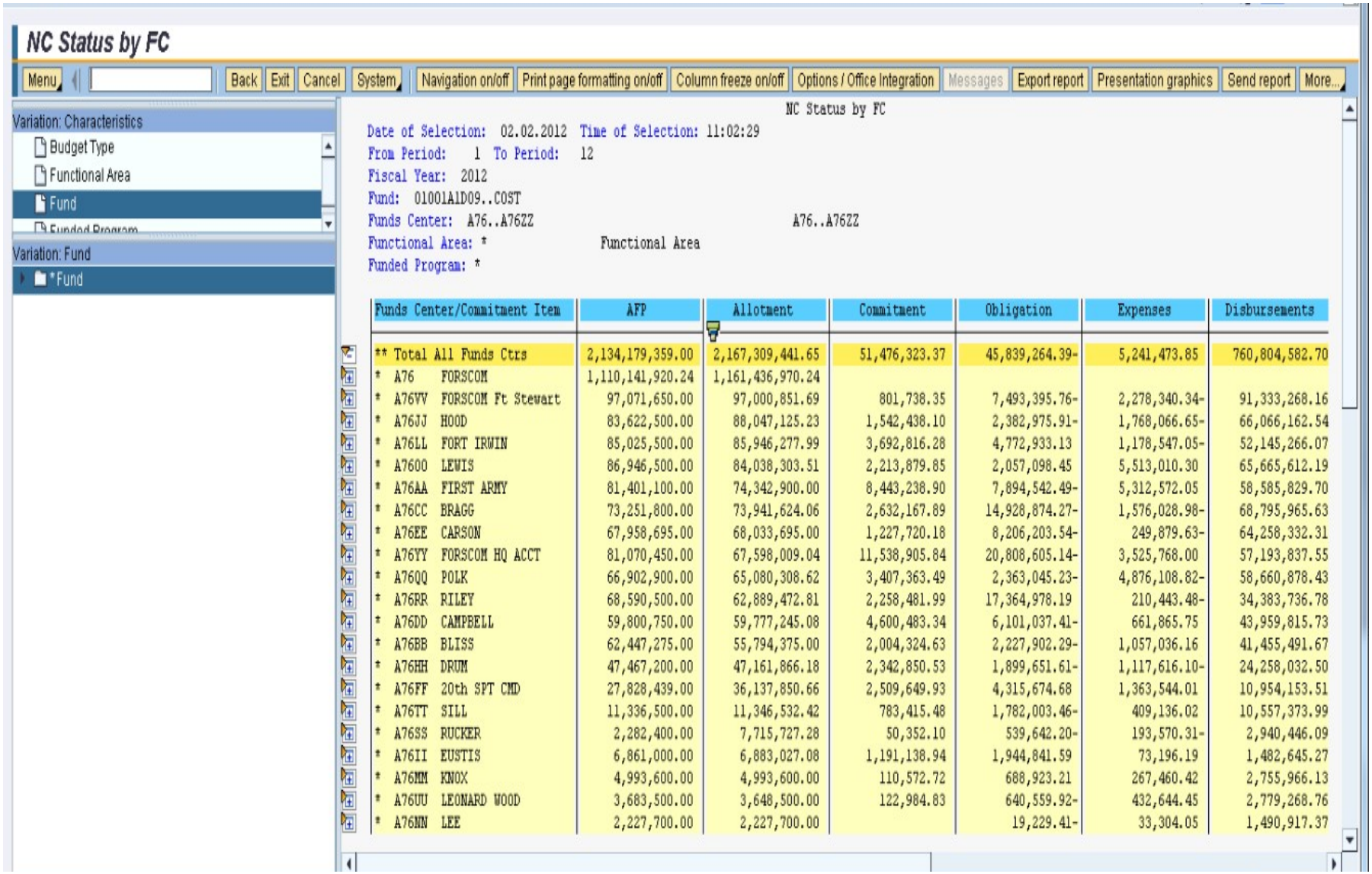
Direct Funds – TC ZFSNC1 cont'd



Direct Funds – TC ZFSNC1 cont'd



Direct Funds – TC ZFSNC1 cont'd

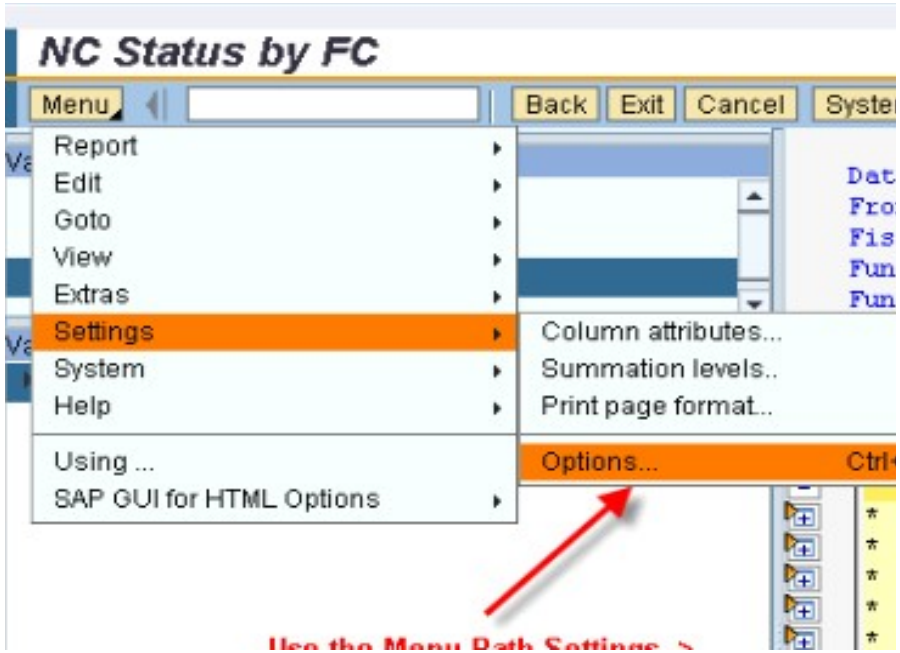


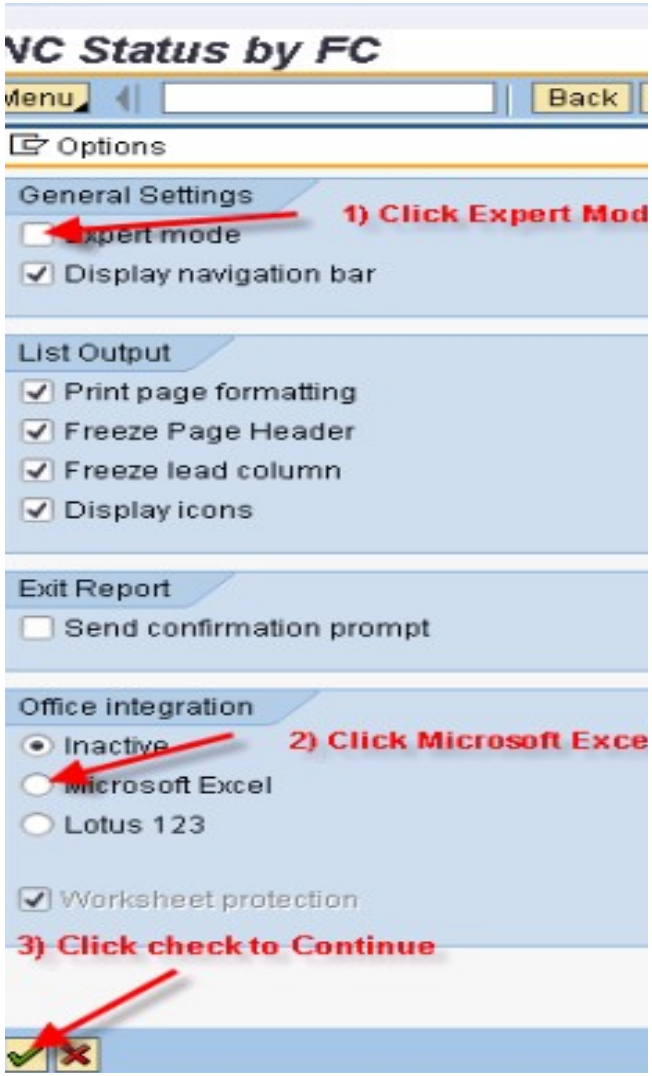
NC Status by FC

Date of Selection: 02.02.2012 Time of Selection: 11:02:29
From Period: 1 To Period: 12
Fiscal Year: 2012
Fund: 01001A1D09..COST
Funds Center: A76..A76ZZ A76..A76ZZ
Functional Area: * Functional Area
Funded Program: *

Funds Center/Commitment Item	AFP	Allotment	Commitment	Obligation	Expenses	Disbursements
** Total All Funds Ctrs	2,134,179,359.00	2,167,309,441.65	51,476,323.37	45,839,264.39-	5,241,473.85	760,804,582.70
* A76 FORSCOM	1,110,141,920.24	1,161,436,970.24				
* A76VV FORSCOM Ft Stewart	97,071,650.00	97,000,851.69	801,738.35	7,493,395.76-	2,278,340.34-	91,333,268.16
* A76JJ HOOD	83,622,500.00	88,047,125.23	1,542,438.10	2,382,975.91-	1,768,066.65-	66,066,162.54
* A76LL FORT IRWIN	85,025,500.00	85,946,277.99	3,692,816.28	4,772,933.13	1,178,547.05-	52,145,266.07
* A7600 LEWIS	86,946,500.00	84,038,303.51	2,213,879.85	2,057,098.45	5,513,010.30	65,665,612.19
* A76AA FIRST ARMY	81,401,100.00	74,342,900.00	8,443,238.90	7,894,542.49-	5,312,572.05	58,585,829.70
* A76CC BRAGG	73,251,800.00	73,941,624.06	2,632,167.89	14,928,874.27-	1,576,028.98-	68,795,965.63
* A76EE CARSON	67,958,695.00	68,033,695.00	1,227,720.18	8,206,203.54-	249,879.63-	64,258,332.31
* A76YY FORSCOM HQ ACCT	81,070,450.00	67,598,009.04	11,538,905.84	20,808,605.14-	3,525,768.00	57,193,837.55
* A76QQ POLK	66,902,900.00	65,080,308.62	3,407,363.49	2,363,045.23-	4,876,108.82-	58,660,878.43
* A76RR RILEY	68,590,500.00	62,889,472.81	2,258,481.99	17,364,978.19	210,443.48-	34,383,736.78
* A76DD CAMPBELL	59,800,750.00	59,777,245.08	4,600,483.34	6,101,037.41-	661,865.75	43,959,815.73
* A76BB BLISS	62,447,275.00	55,794,375.00	2,004,324.63	2,227,902.29-	1,057,036.16	41,455,491.67
* A76HH DRUM	47,467,200.00	47,161,866.18	2,342,850.53	1,899,651.61-	1,117,616.10-	24,258,032.50
* A76FF 20th SPT CMD	27,828,439.00	36,137,850.66	2,509,649.93	4,315,674.68	1,363,544.01	10,954,153.51
* A76TT SILL	11,336,500.00	11,346,532.42	783,415.48	1,782,003.46-	409,136.02	10,557,373.99
* A76SS RUCKER	2,282,400.00	7,715,727.28	50,352.10	539,642.20-	193,570.31-	2,940,446.09
* A76II EUSTIS	6,861,000.00	6,883,027.08	1,191,138.94	1,944,841.59	73,196.19	1,482,645.27
* A76MM KNOX	4,993,600.00	4,993,600.00	110,572.72	688,923.21	267,460.42	2,755,966.13
* A76UU LEONARD WOOD	3,683,500.00	3,648,500.00	122,984.83	640,559.92-	432,644.45	2,779,268.76
* A76NN LEE	2,227,700.00	2,227,700.00		19,229.41-	33,304.05	1,490,917.37

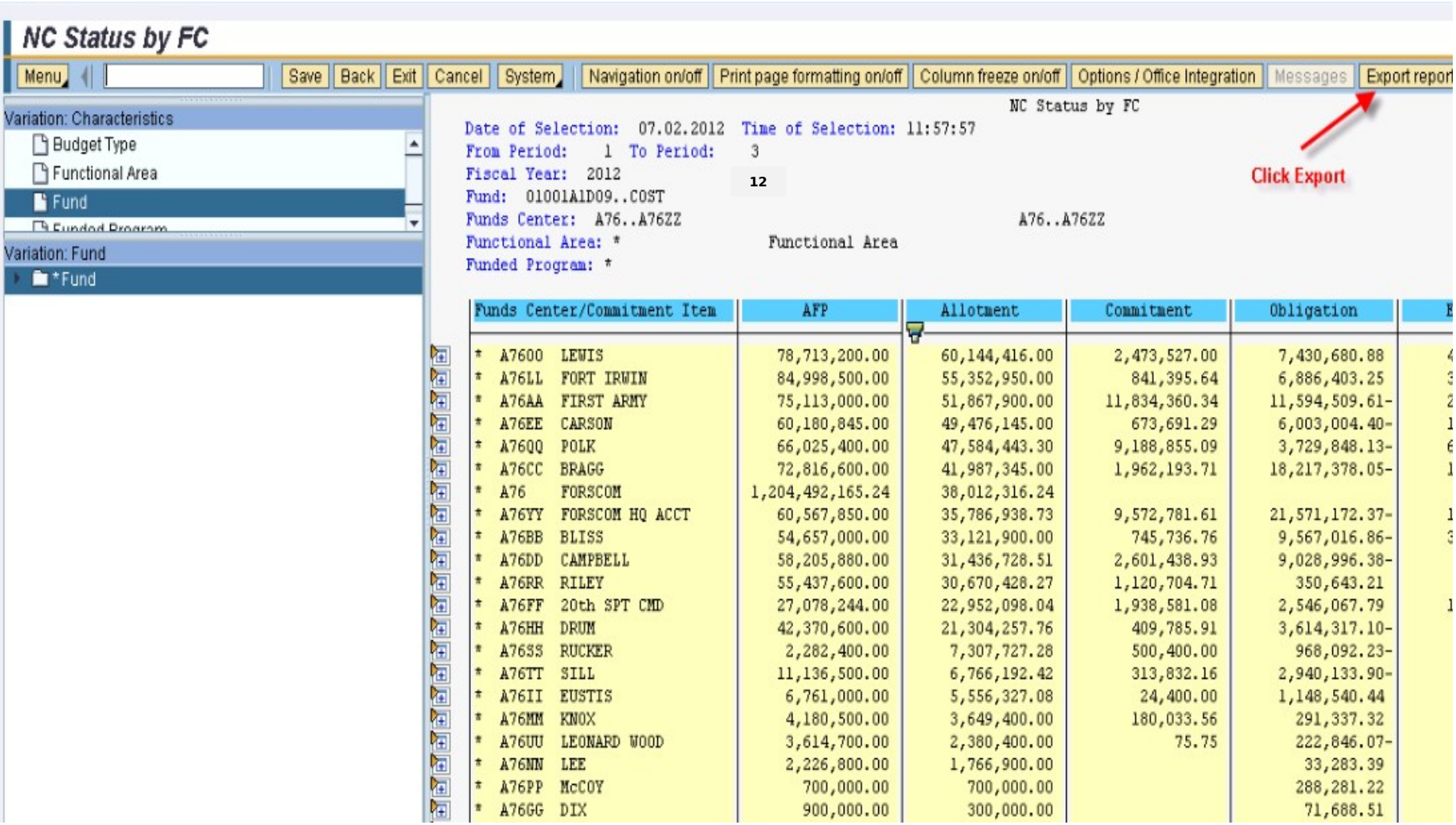
Export ZFSNC1 to Excel cont'd





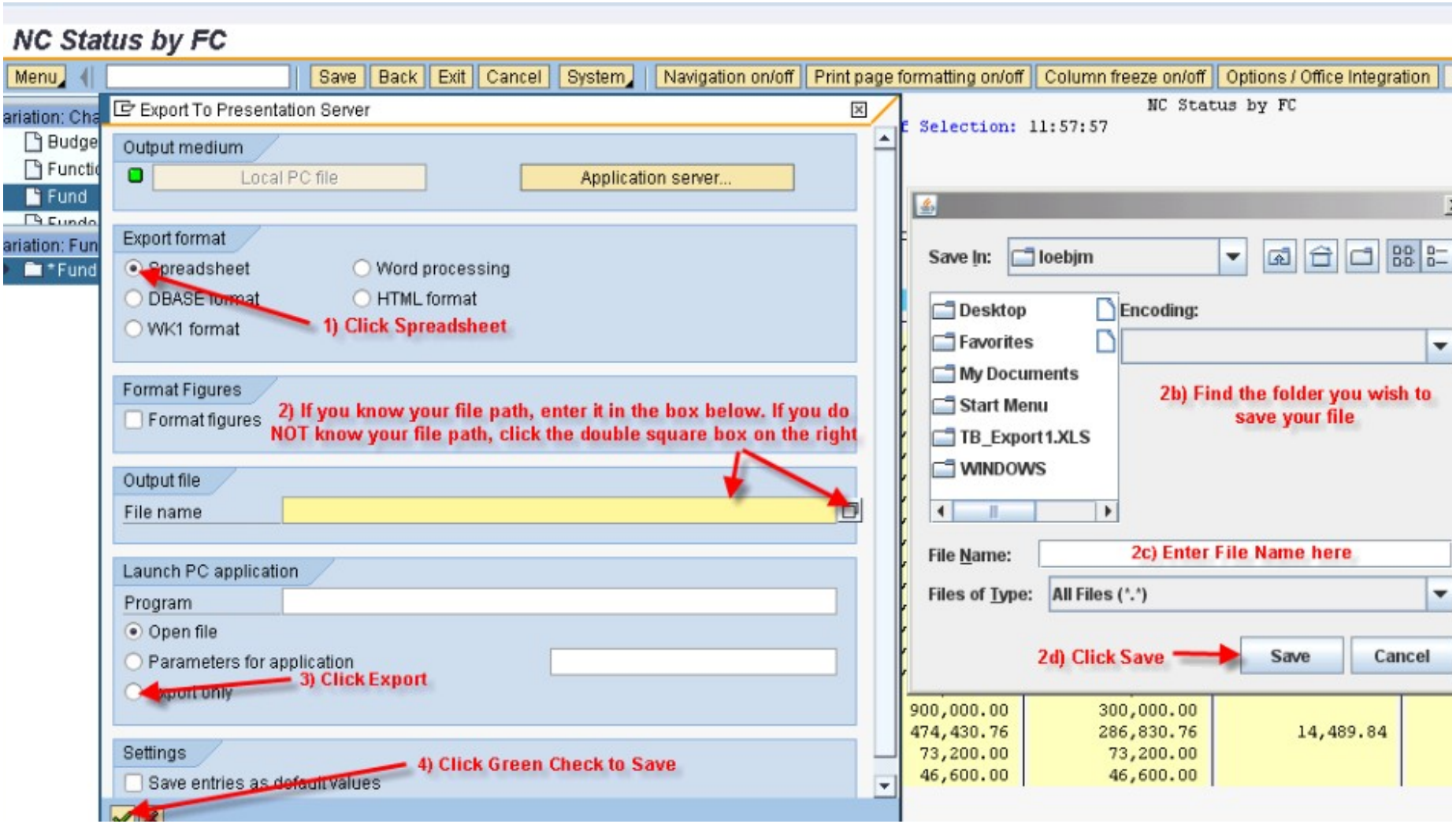
Note: Once this sequence is completed once for the report, it does not need to be repeated

Export ZFSNC1 to Excel

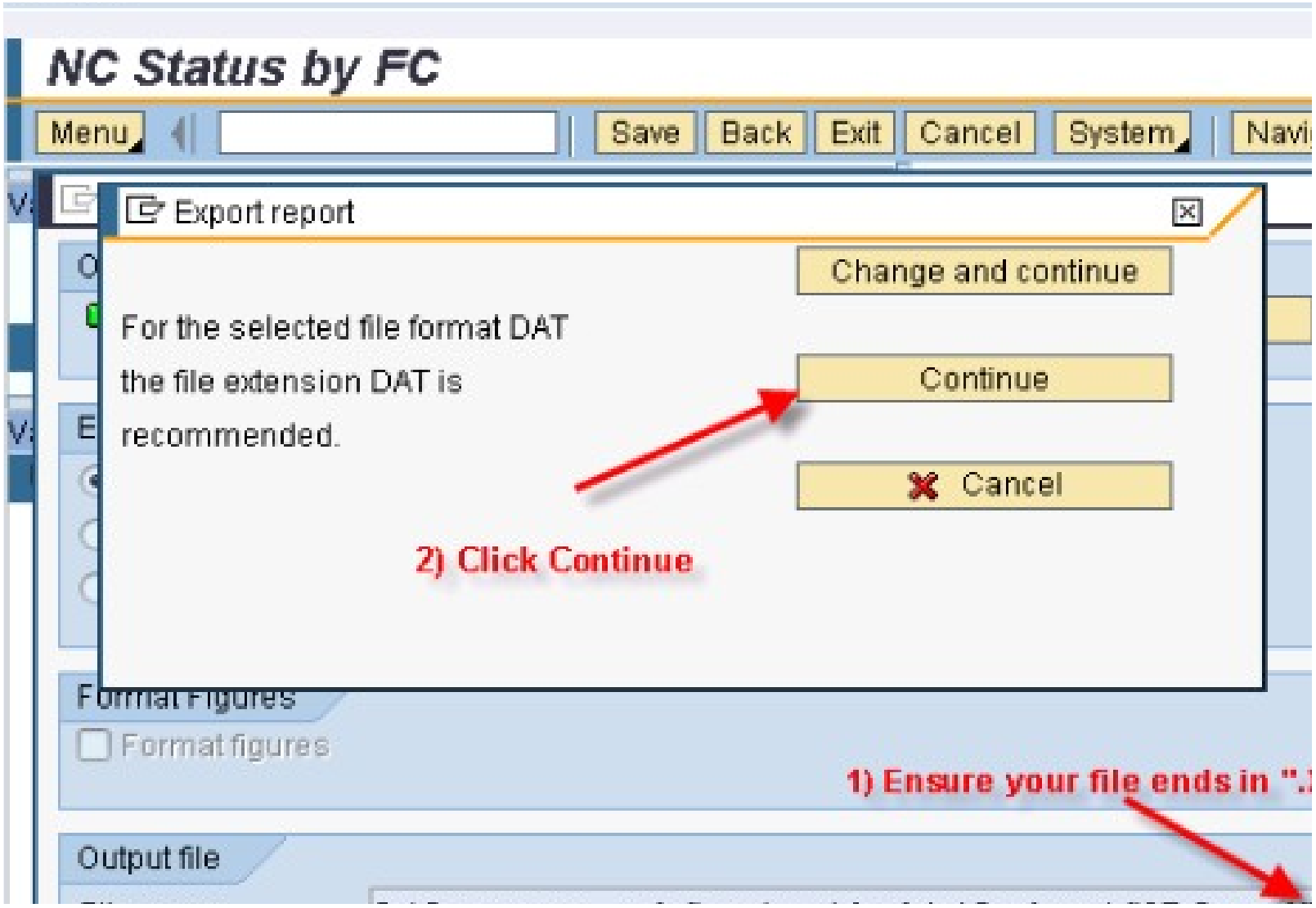


Funds Center/Commitment Item	AFP	Allotment	Commitment	Obligation
* A7600 LEWIS	78,713,200.00	60,144,416.00	2,473,527.00	7,430,680.88
* A76LL FORT IRWIN	84,998,500.00	55,352,950.00	841,395.64	6,886,403.25
* A76AA FIRST ARMY	75,113,000.00	51,867,900.00	11,834,360.34	11,594,509.61-
* A76EE CARSON	60,180,845.00	49,476,145.00	673,691.29	6,003,004.40-
* A76QQ POLK	66,025,400.00	47,584,443.30	9,188,855.09	3,729,848.13-
* A76CC BRAGG	72,816,600.00	41,987,345.00	1,962,193.71	18,217,378.05-
* A76 FORSCOM	1,204,492,165.24	38,012,316.24		
* A76YY FORSCOM HQ ACCT	60,567,850.00	35,786,938.73	9,572,781.61	21,571,172.37-
* A76BB BLISS	54,657,000.00	33,121,900.00	745,736.76	9,567,016.86-
* A76DD CAMPBELL	58,205,880.00	31,436,728.51	2,601,438.93	9,028,996.38-
* A76RR RILEY	55,437,600.00	30,670,428.27	1,120,704.71	350,643.21
* A76FF 20th SPT CMD	27,078,244.00	22,952,098.04	1,938,581.08	2,546,067.79
* A76HH DRUM	42,370,600.00	21,304,257.76	409,785.91	3,614,317.10-
* A763S RUCKER	2,282,400.00	7,307,727.28	500,400.00	968,092.23-
* A76TT SILL	11,136,500.00	6,766,192.42	313,832.16	2,940,133.90-
* A76II EUSTIS	6,761,000.00	5,556,327.08	24,400.00	1,148,540.44
* A76MM KNOX	4,180,500.00	3,649,400.00	180,033.56	291,337.32
* A76UU LEONARD WOOD	3,614,700.00	2,380,400.00	75.75	222,846.07-
* A76NN LEE	2,226,800.00	1,766,900.00		33,283.39
* A76PP McCOY	700,000.00	700,000.00		288,281.22
* A76GG DIX	900,000.00	300,000.00		71,688.51

Export ZFSNC1 to Excel cont'd

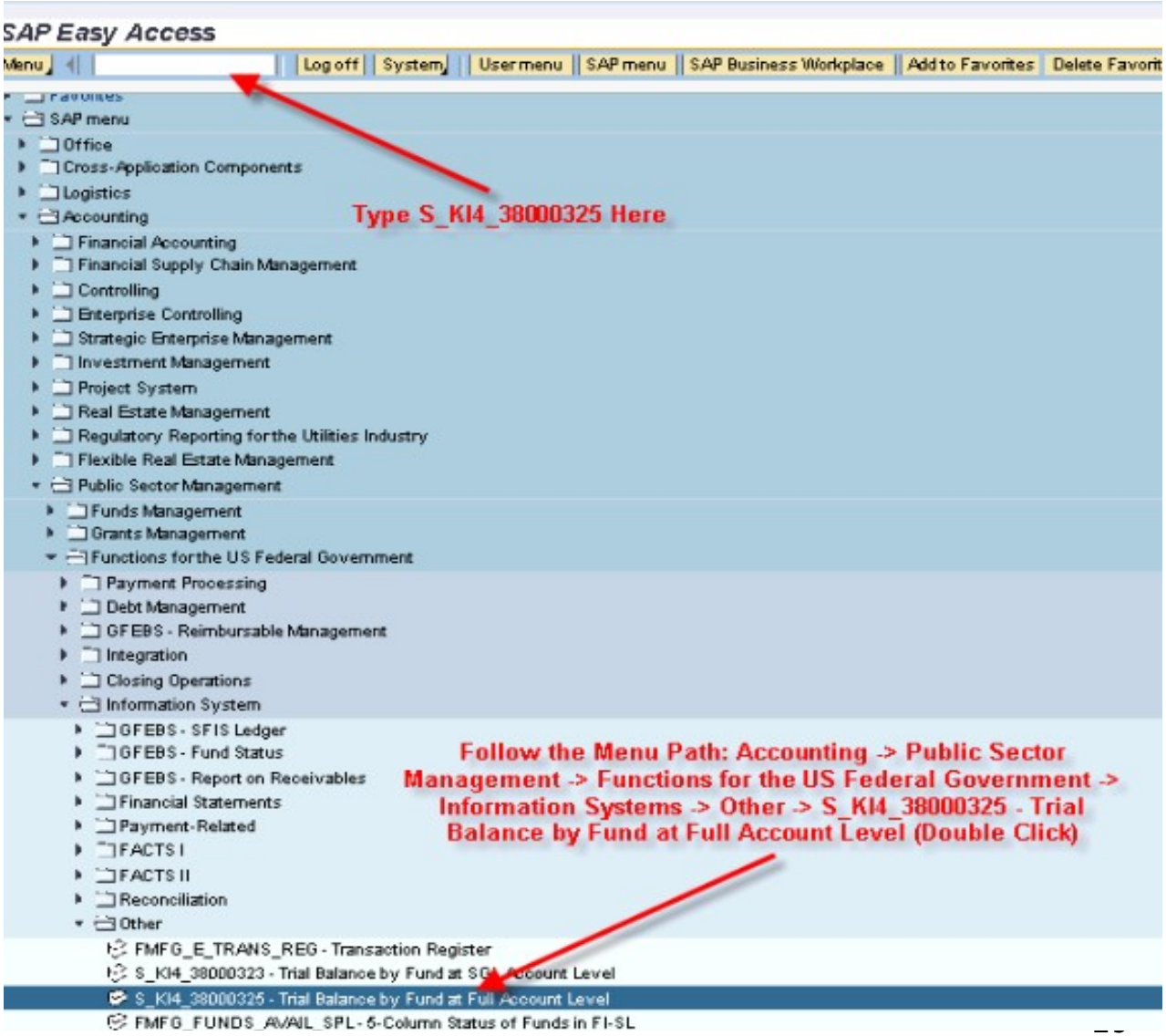


Export ZFSNC1 to Excel cont'd

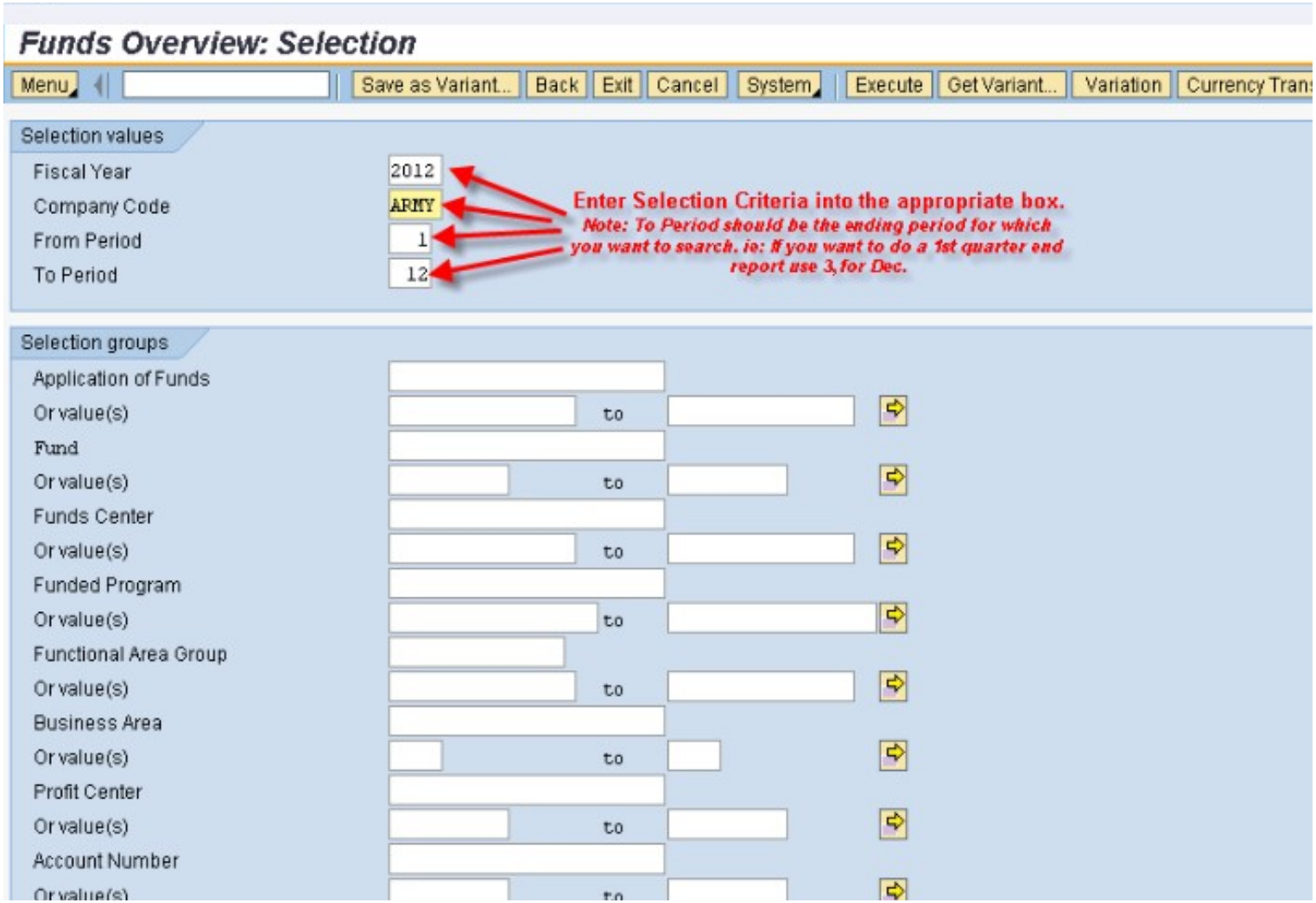


TC S_KI4_38000325 (*Trial Balance by Fund Center*)

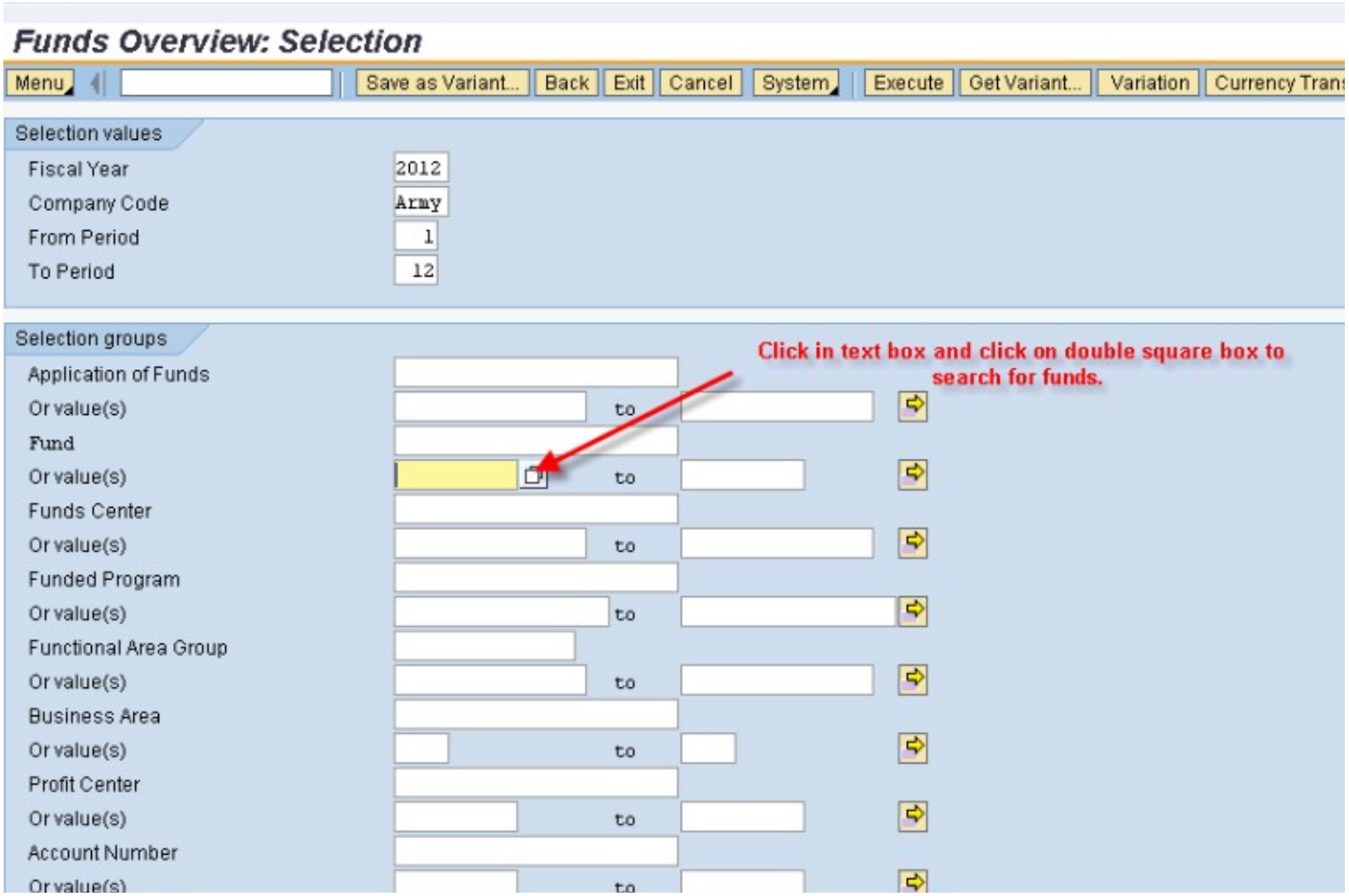
Use either the menu path or enter the T-Code to enter the Non-Cum SOF Report



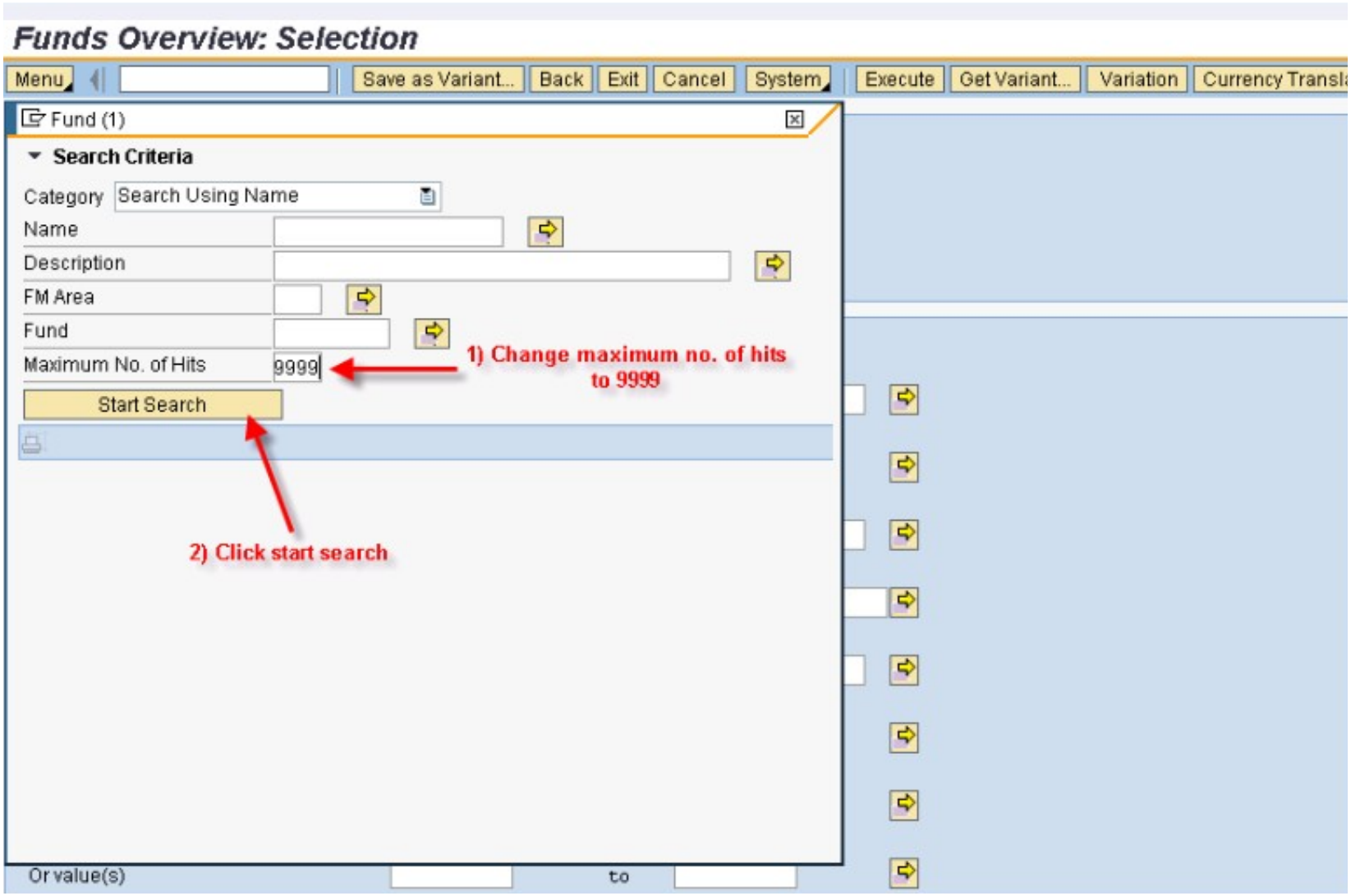
Trial Balance - TC S_KI4_38000325 cont'd



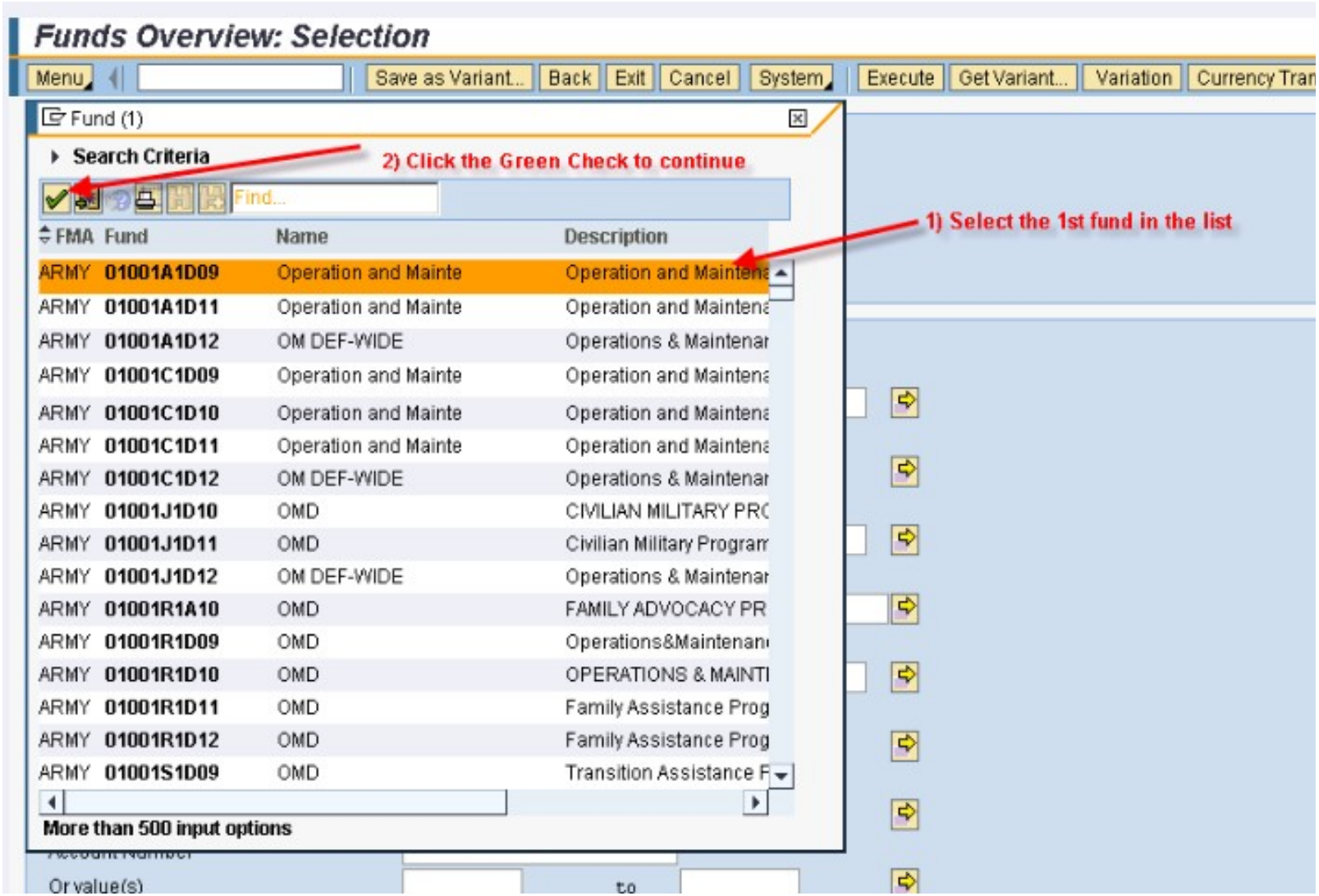
Trial Balance - TC S_KI4_38000325 cont'd



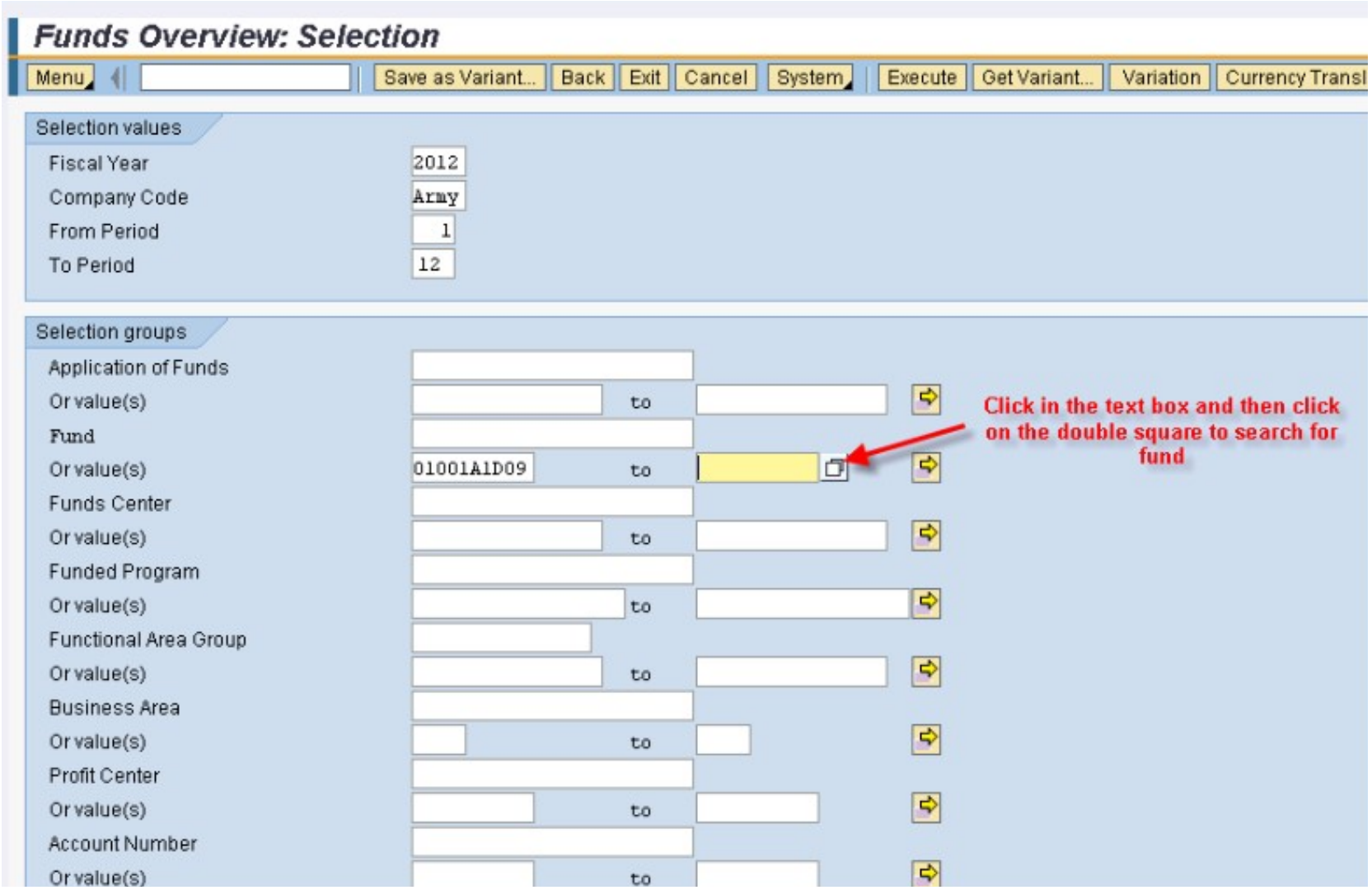
Trial Balance - TC S_KI4_38000325 cont'd



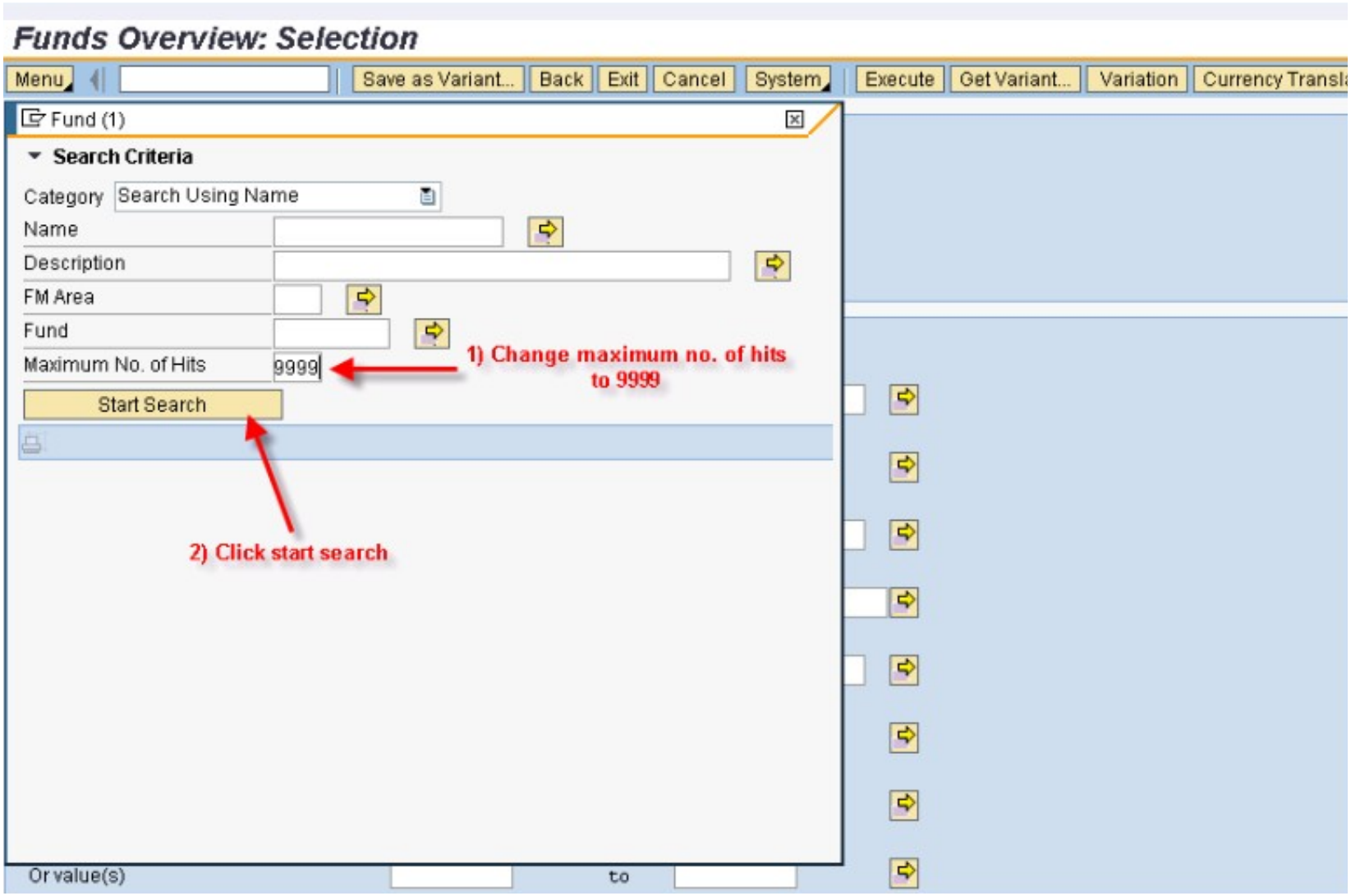
Trial Balance - TC S_KI4_38000325 cont'd



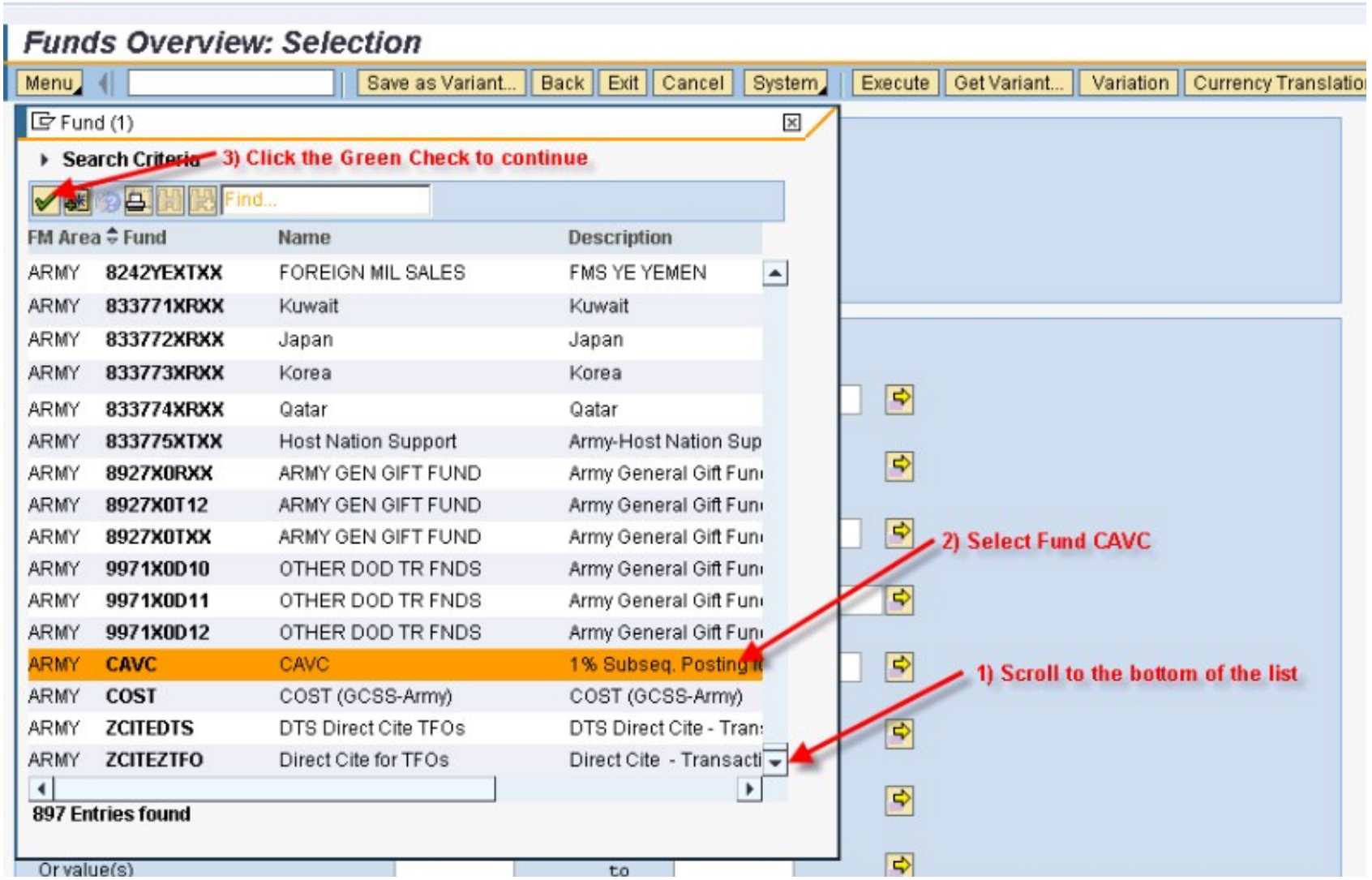
Trial Balance - TC S_KI4_38000325 cont'd



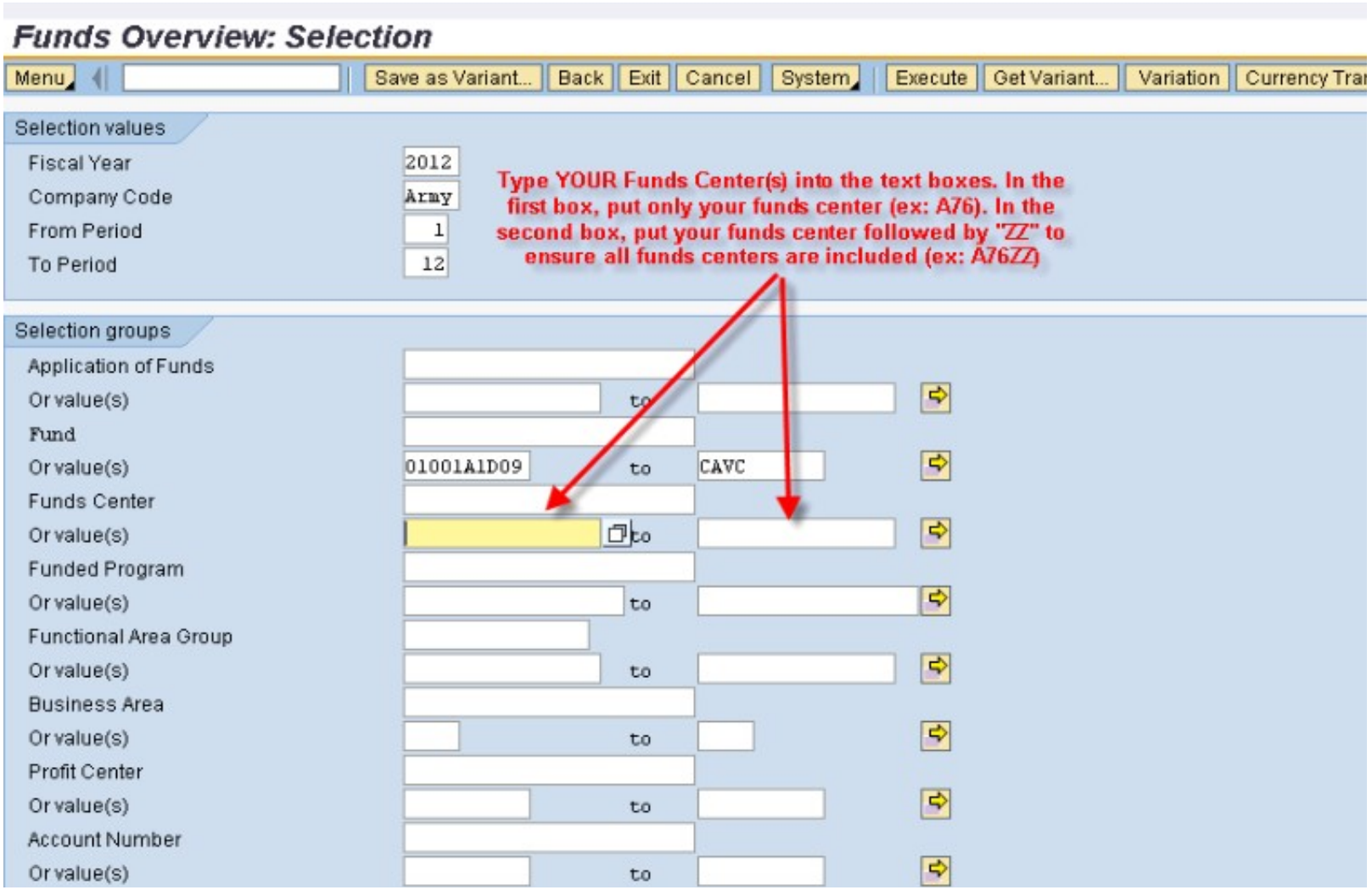
Trial Balance - TC S_KI4_38000325 cont'd



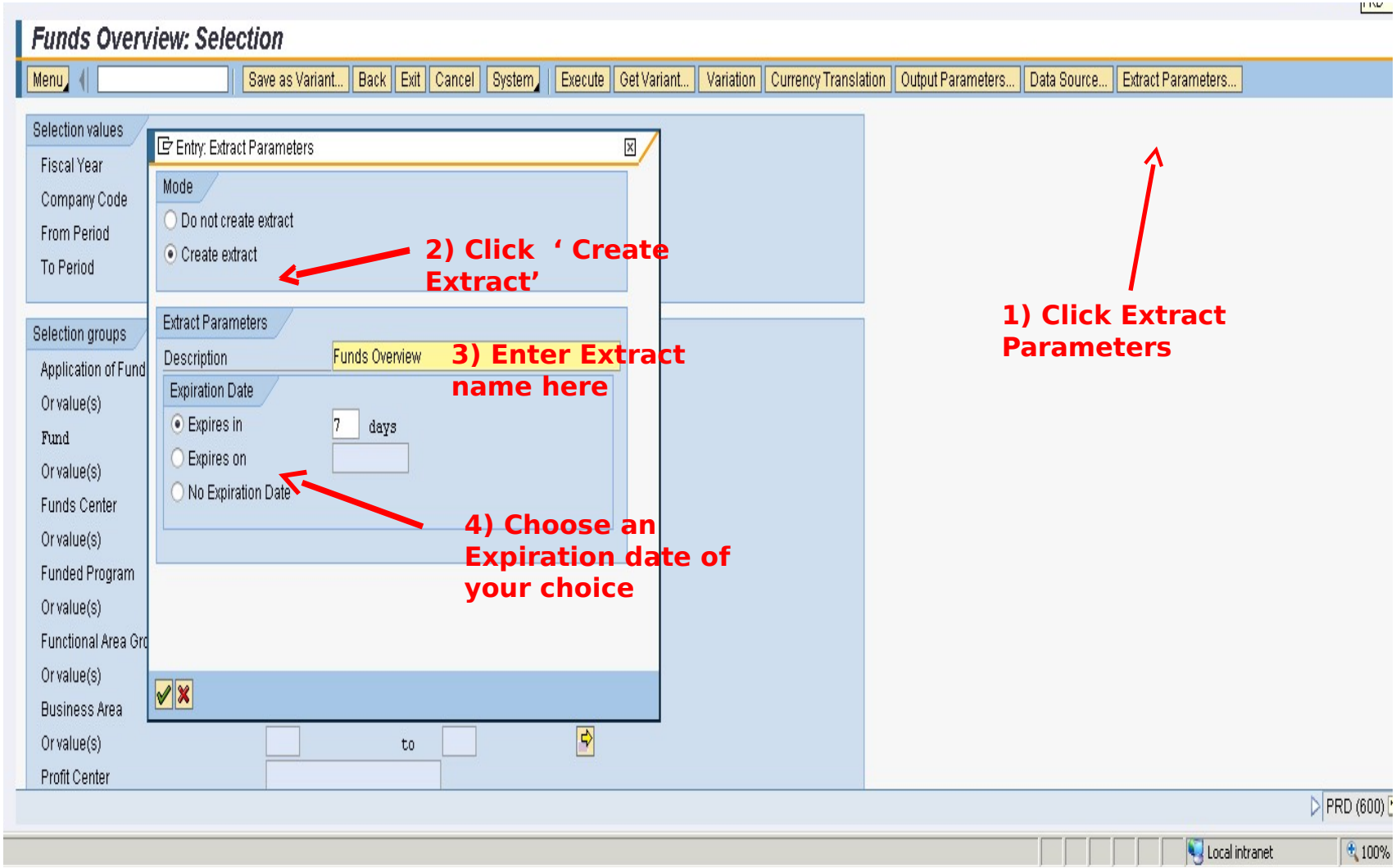
Trial Balance - TC S_KI4_38000325 cont'd



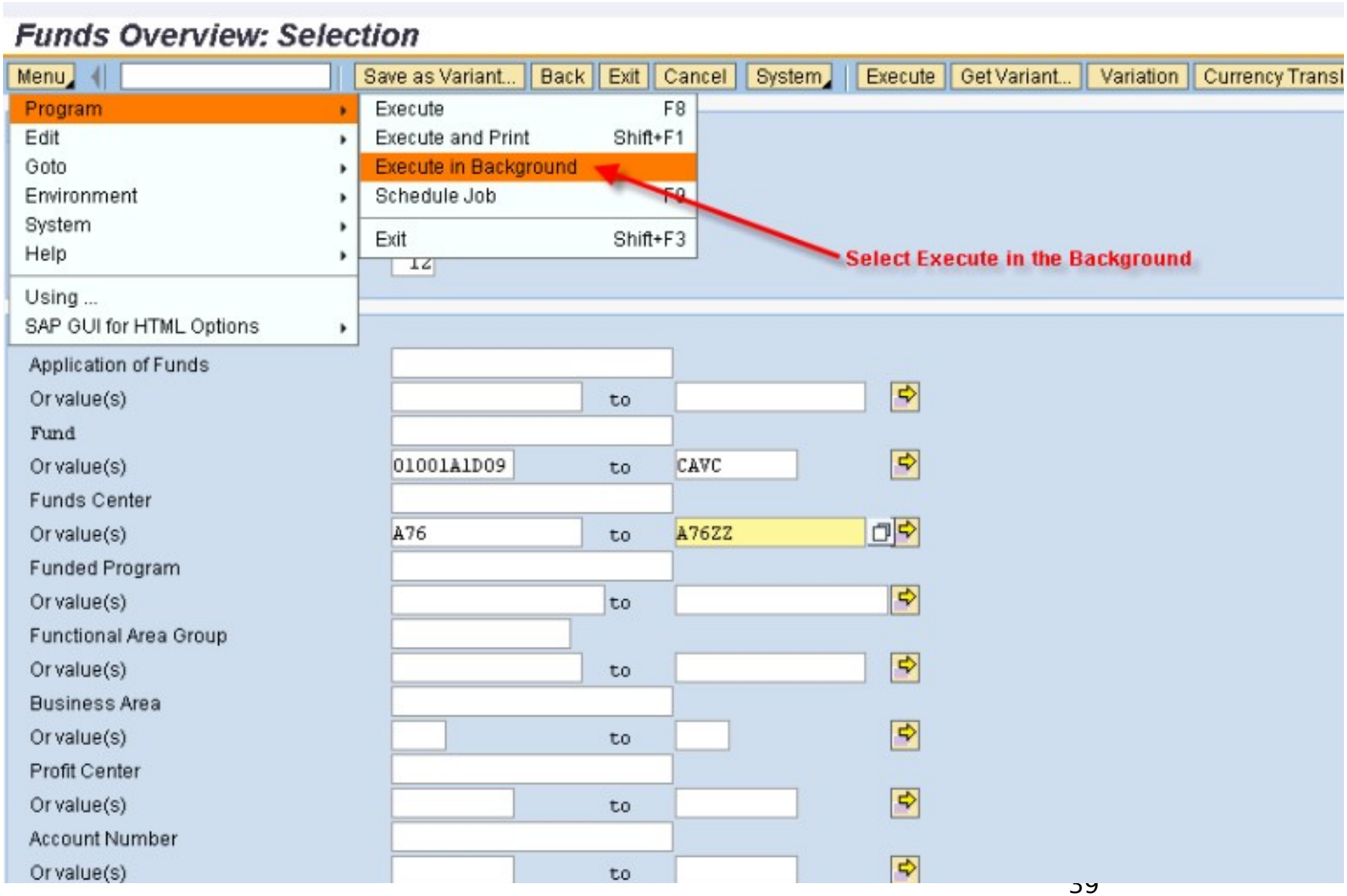
Trial Balance - TC S_KI4_38000325 cont'd



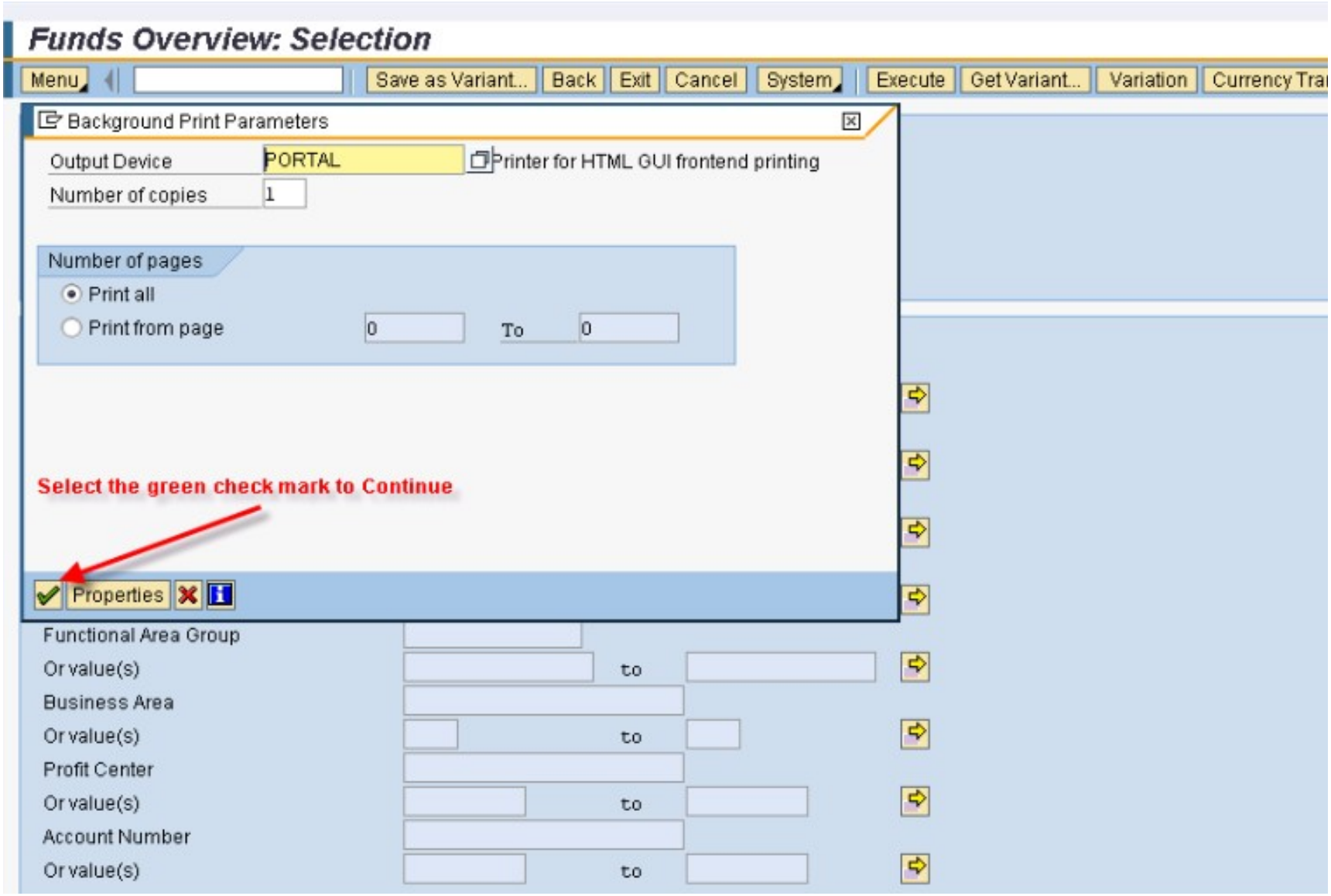
Trial Balance - TC S_KI4_38000325 cont'd



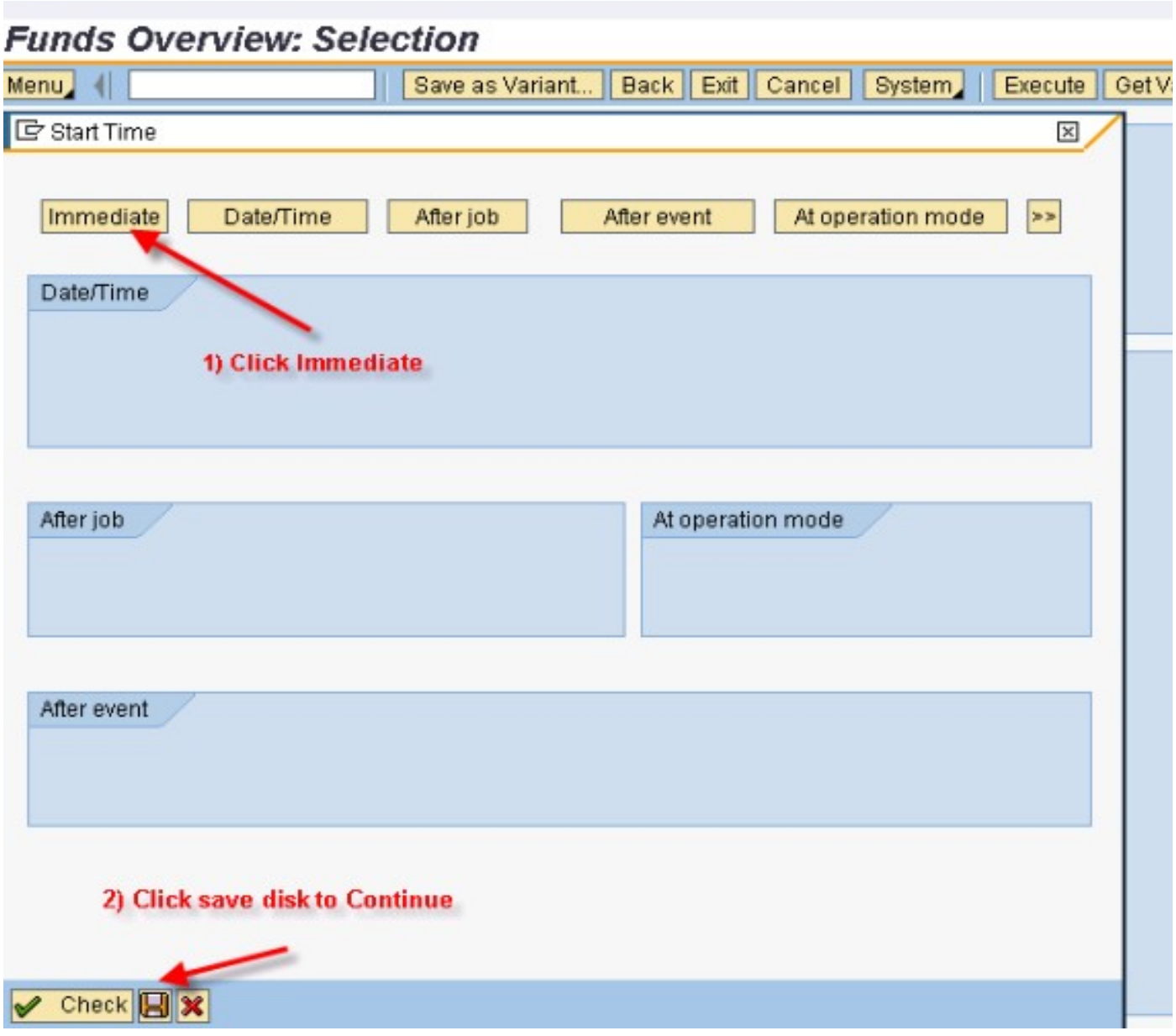
Trial Balance - TC S_KI4_38000325 cont'd



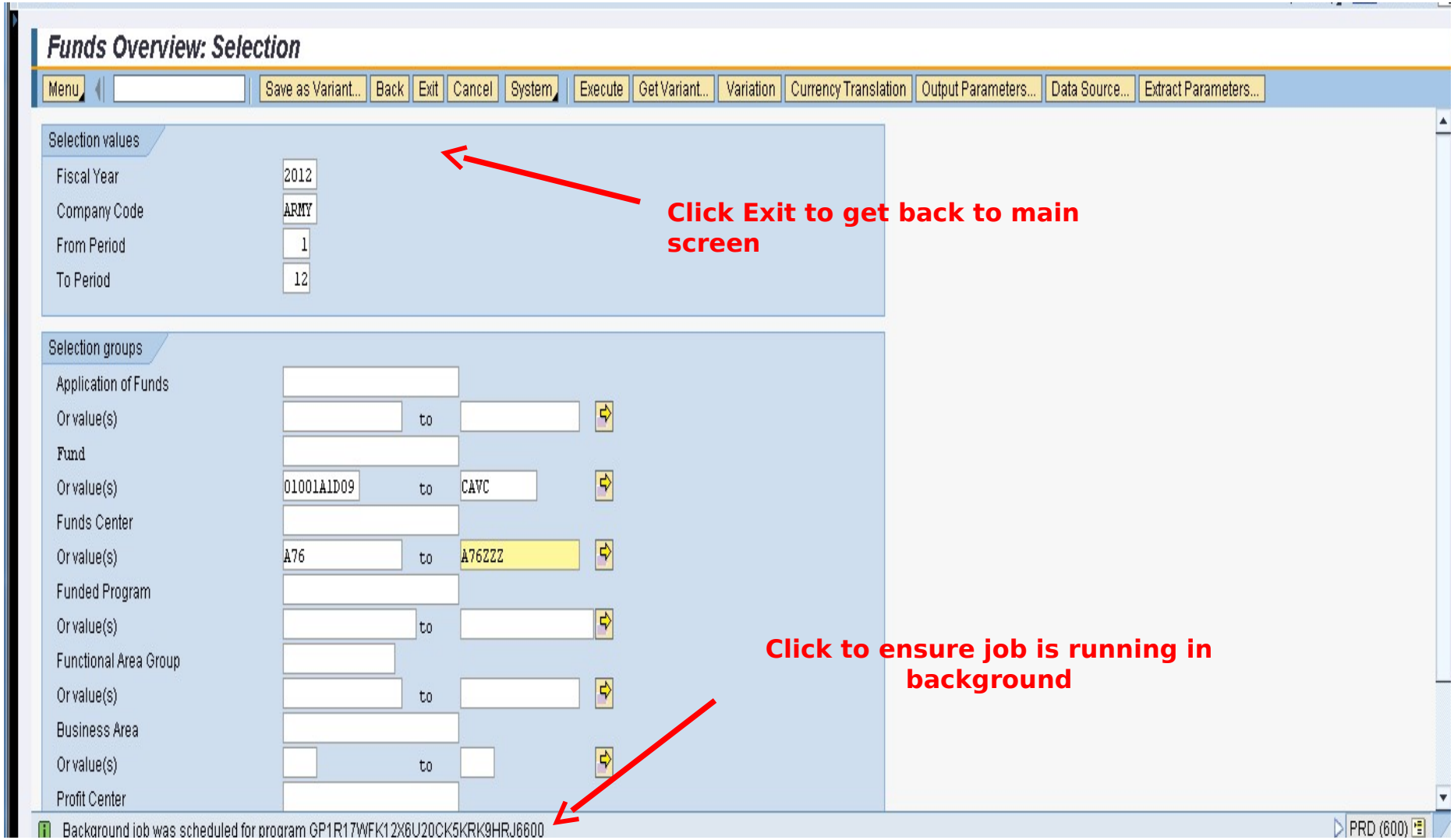
Trial Balance - TC S_KI4_38000325 cont'd



Trial Balance - TC S_KI4_38000325 cont'd

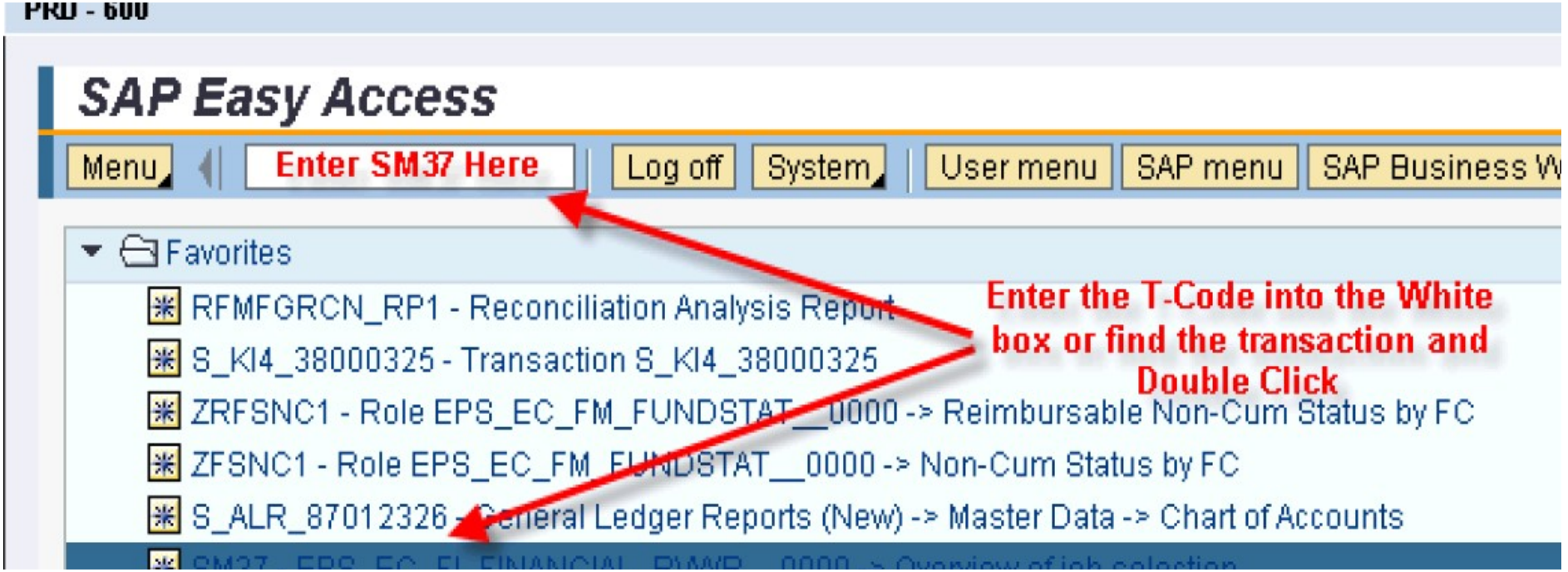


Trial Balance - TC S_KI4_38000325 cont'd



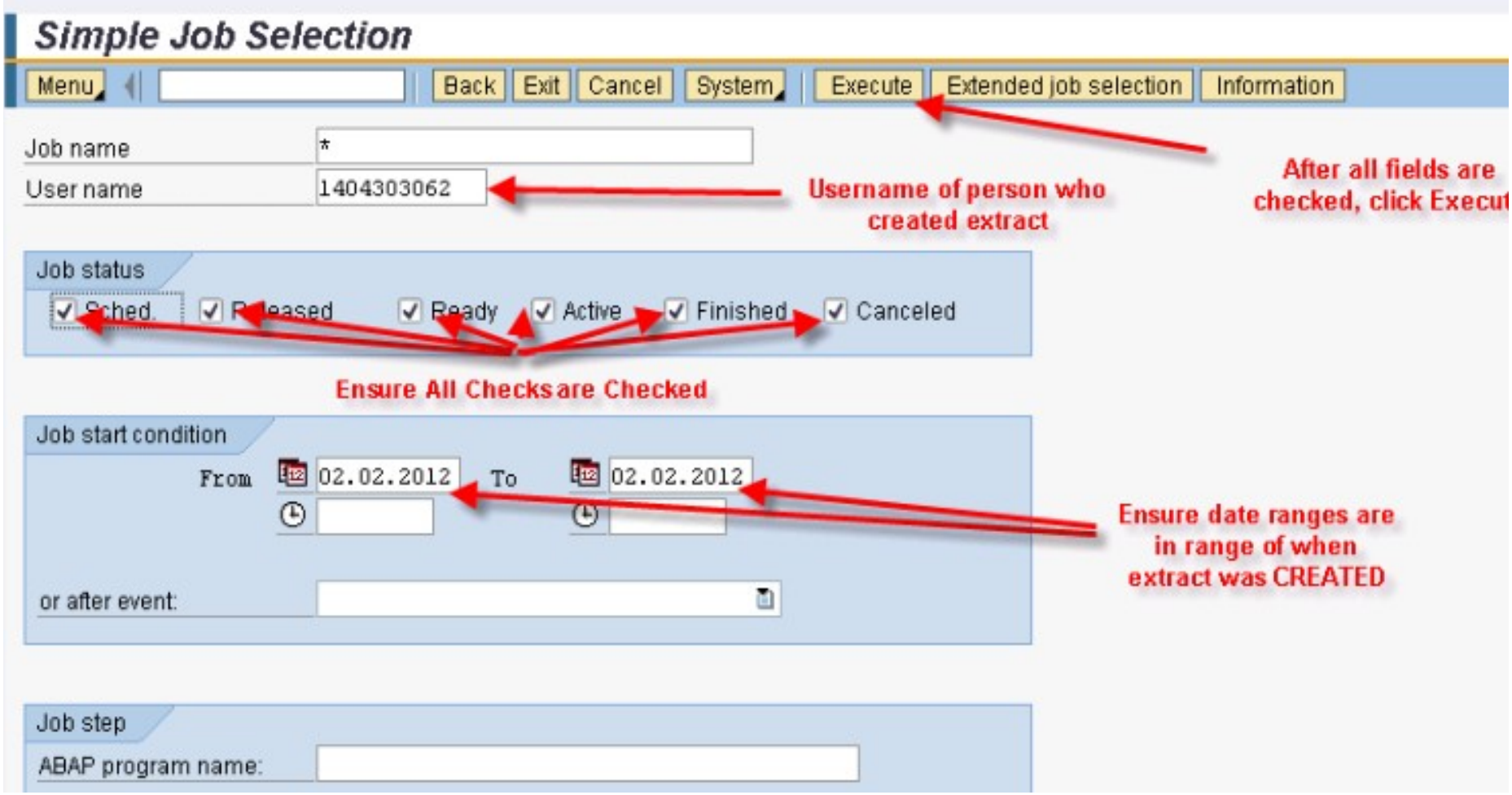
Overview of Job Selection– TC SM37
Direct Funds

Select in your transaction list or enter SM37 in the white TC box to run the Overview of job selection task

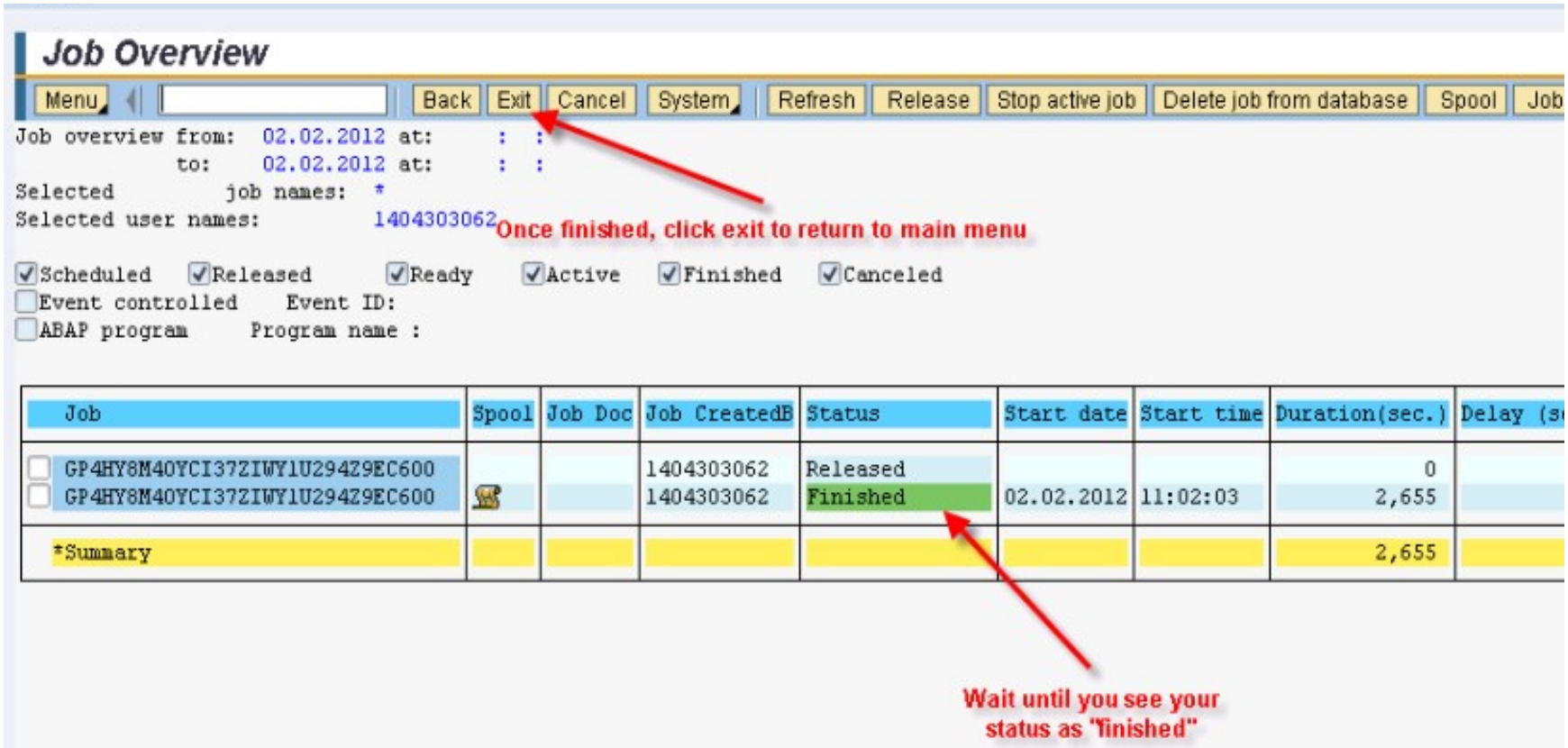


Note: "Favorites" List is customized by user. Above screenshot is for purposes of how the line should display in the list, not the list that should display for you. To add to "favorites", please review directions in "notes".

Overview of Job Selection– TC SM37
Direct Funds cont'd



Overview of Job Selection– TC SM37
Direct Funds cont'd

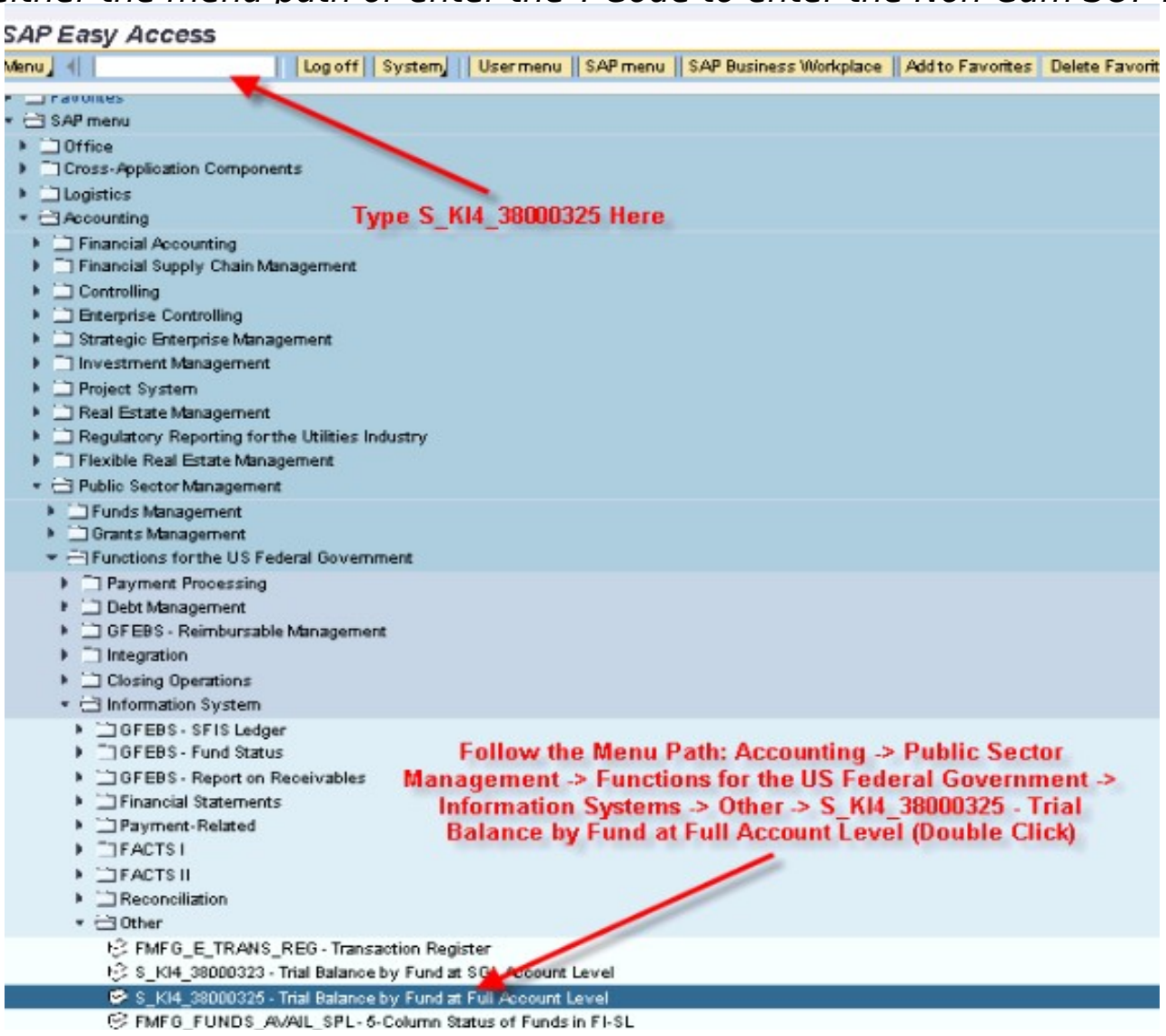


TC S_KI4_38000325 (*Trial Balance by Fund Center*)

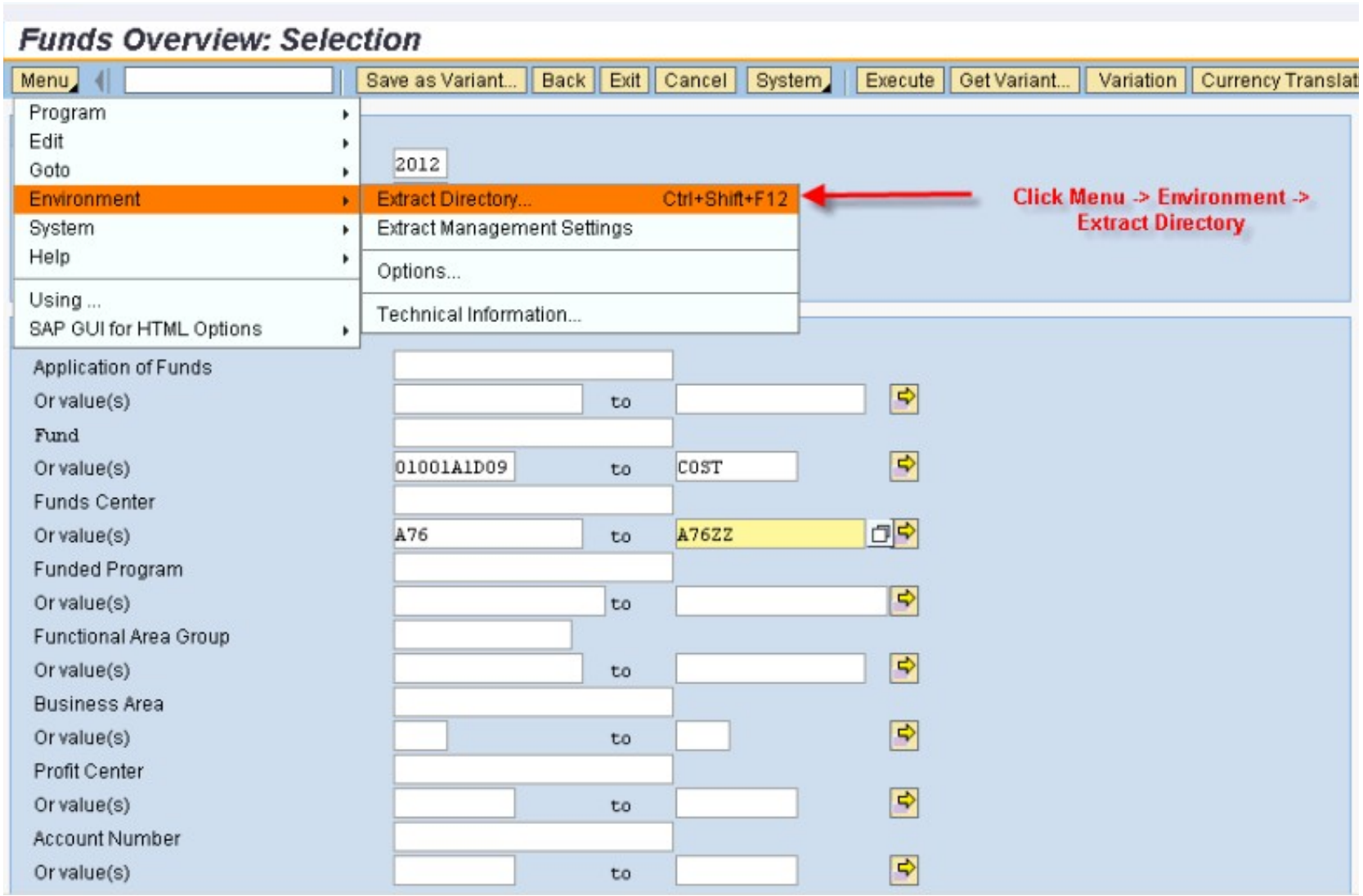
General Fund
Enterprise Business System (GFEBS)

To pull your extract you will need to re-enter the TB report screen:

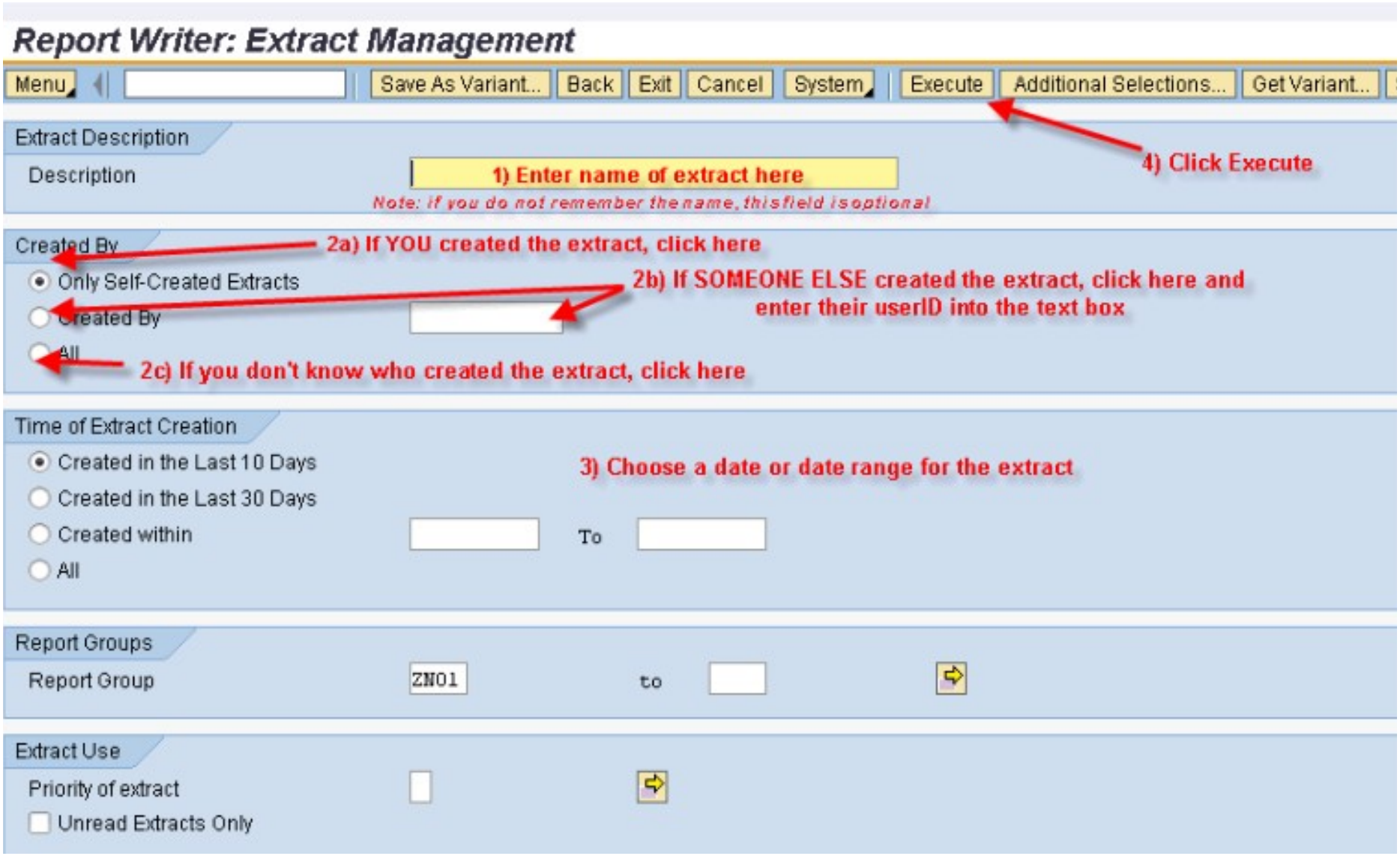
Use either the menu path or enter the T-Code to enter the Non-Cum SOF Report



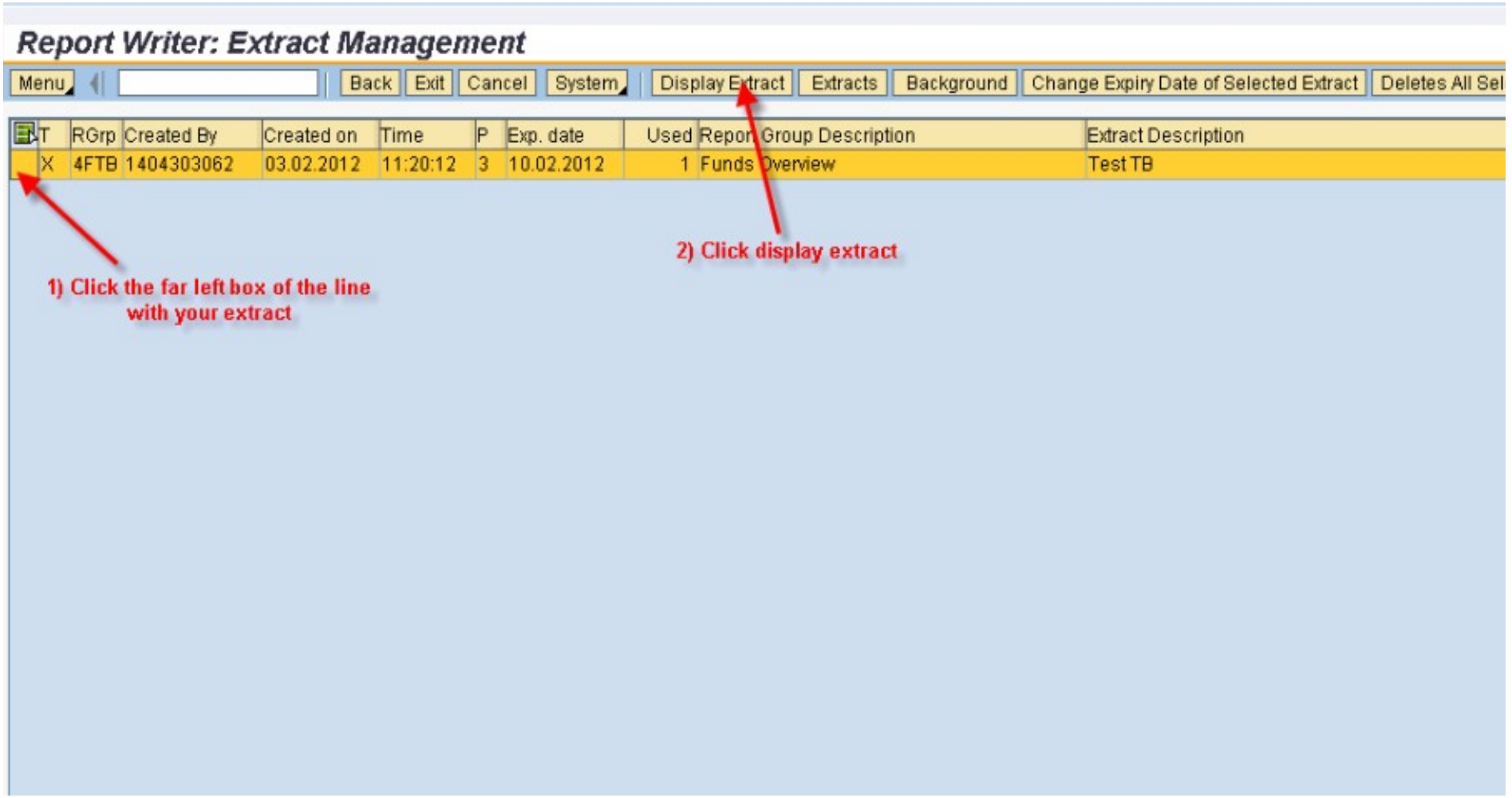
Trial Balance - TC S_KI4_38000325 cont'd



Trial Balance - TC S_KI4_38000325 cont'd



Trial Balance - TC S_KI4_38000325 cont'd



Trial Balance - TC S_KI4_38000325 cont'd

Fund Balance

Menu | Back | Exit | Cancel | System | Navigation on/off | Print page formatting on/off | Column freeze on/off | Options / Office Integration | Messages | Send report | Select | More...

Variation: Characteristics
- Functional Area
- Funds Center
- Fund

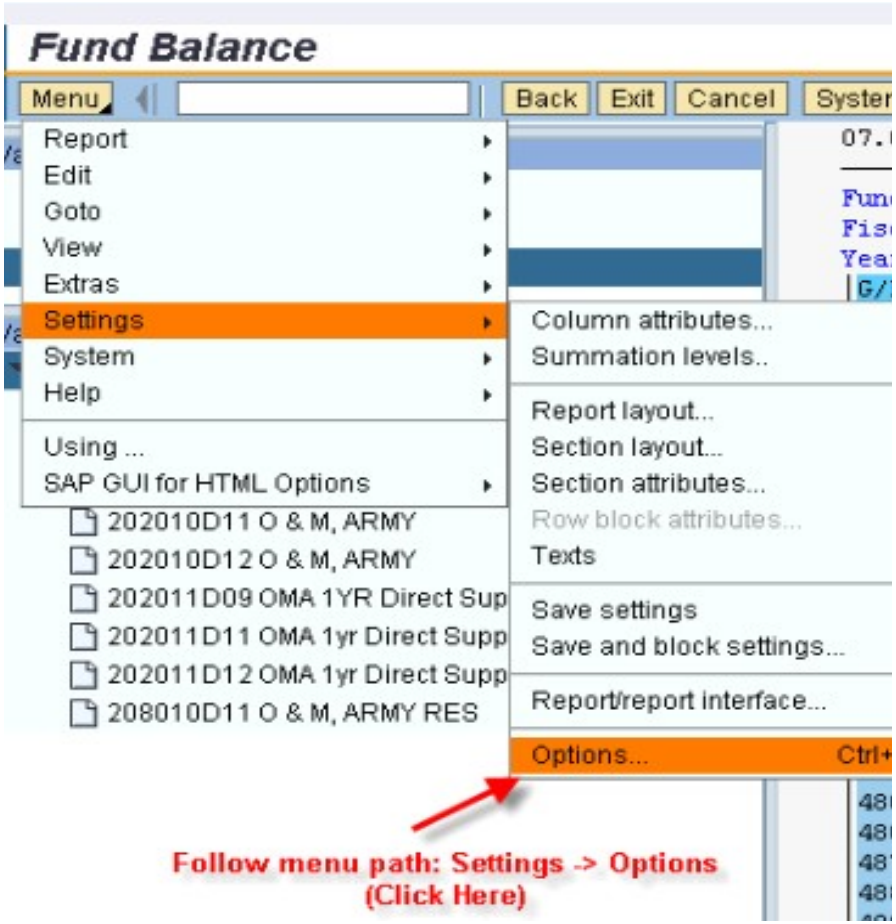
Variation: Fund
- *Fund
  - 01001R1D11 OMD
  - 01006W1D11 OSD, Army
  - 01006W1D12 OSD, Army
  - 01008A1D11 OSD - JCS Army
  - 01302J1D10 DoD Direct
  - 01302J1D11 DHP (O&M) Army
  - 01302K1D12 DHP(O&M) JTF CapMed
  - 08196S2D10 Overseas Human, Dias
  - 201010D10 MIL PER,ARMY
  - 201010D11 MIL PER,ARMY
  - 202010A09 OMA 1YR Reimb
  - 202010A10 O & M, ARMY Reimb
  - 202010A11 O & M, ARMY
  - 202010A12 O & M, ARMY
  - 202010D07 OMA 1yr Direct
  - 202010D08 OMA 1yr Direct

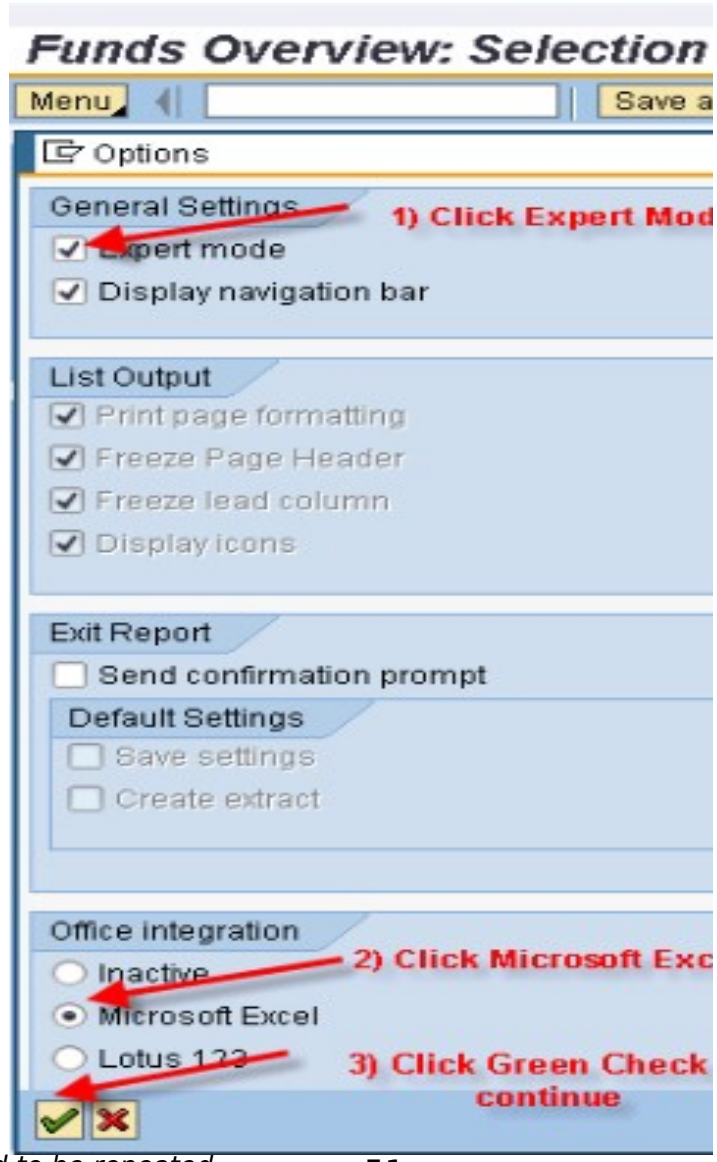
11/16/201115:52:57 2

Fund 01001A1D09..CAV01001A1D09..CAVC
Fiscal Period 1 to 12 Trial Balance by Fund
Year 2012

G/L Account	Beg Balance	Debits	Credits	End Balance
Budget	0.00	3,019,292,765.10	3,019,292,765.10	0.00
4170.0100 Transfers - Current-Year Ath	0.00	99,961.00	6,504,461.00	6,404,500.00
4190.0100 Transfers - PY Bal	0.00	0.00	0.00	0.00
4201.0100 Tot Act Resc Collect	2,439,803,712.51-	0.00	0.00	2,439,803,712.51
4210.0100 Ant Reimb Other Incm	0.00	14,968,823.41	14,820,143.14	148,680.27
4221.0100 Unfil Cus Ord W/OAdv	22,683,739.46	14,862,059.46	1,412,629.65	36,133,169.27
4222.0100 Unfil Cus Ord W Adv	289,150.55	2,896.24	281,615.79	10,431.00
4251.0100 ReimbOtr Inc Ern Rec	16,920,703.95	958,283.96	8,712,429.48	9,166,558.43
4251.0200 ReimbOtr-RecUndist	932,318.12-	2,924,060.58	3,245,896.28	1,254,153.82
4252.0100 ReimbOtr IncErnColl	0.00	8,653,835.96	6,761.82	8,647,074.14
4252.0200 RimbOtrIncCollUndist	0.00	3,245,896.28	2,924,060.58	321,835.70
4310.0100 Ant Rec PY Ob	0.00	241,498.00	368,471.00	126,973.00
4450.0100 Unapportioned Ath	82,008.36-	0.00	0.00	82,008.36
4540.0100 Int Fund Dist Iss	0.00	0.00	0.00	0.00
4550.0100 Int Fund Dist Recv	2,626,629.10	336,666,580.00	3,746,000.00	335,547,209.10
4560.0100 Funds Available for Allotment	2,626,629.10-	339,776,145.00	366,541,967.00	29,392,451.10
4570.0100 Allotments Issd	0.00	9,149,250.00	315,304,008.00	306,154,758.00

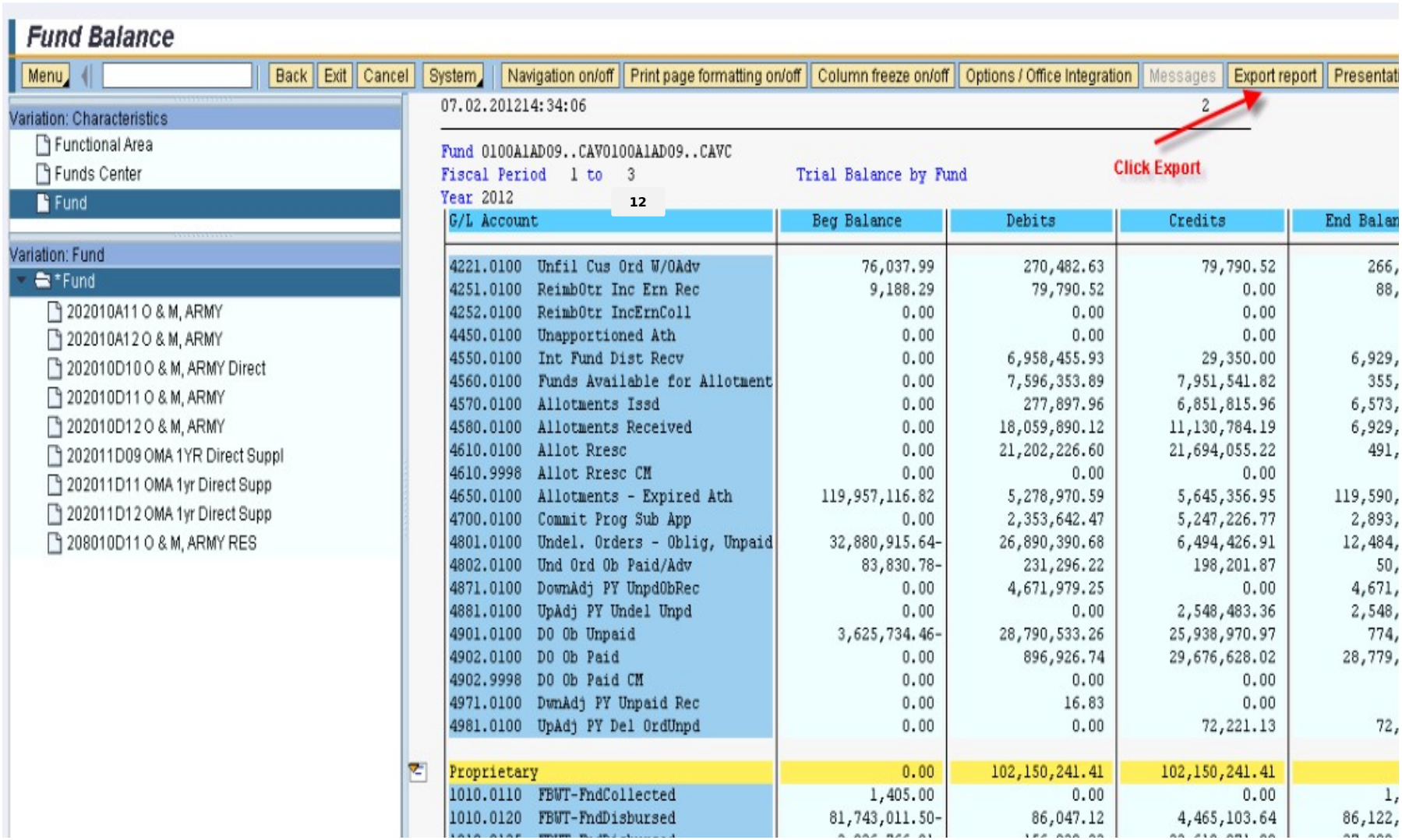
Export TB (S_KI4_38000325) to Excel

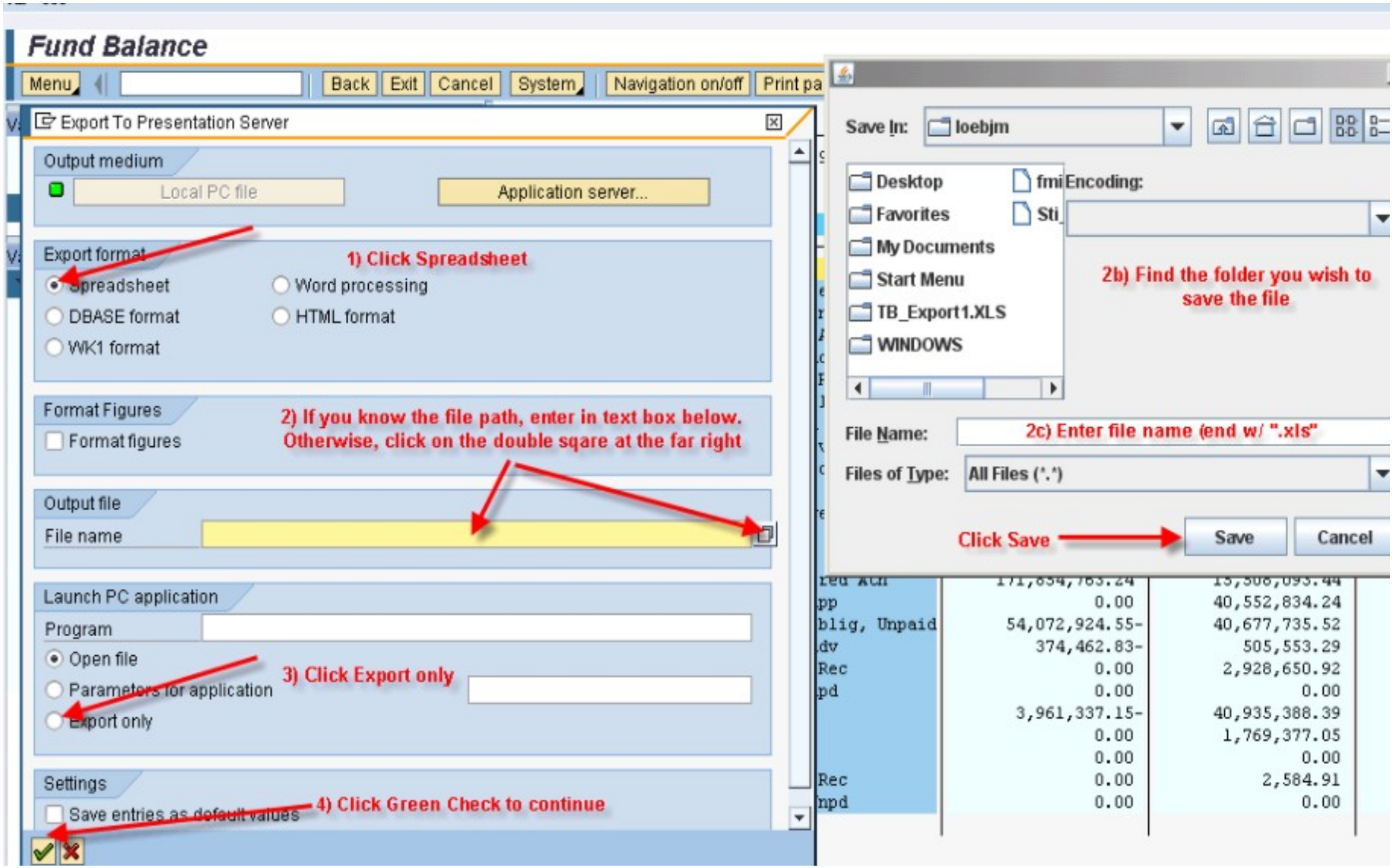




Note: Once this sequence is completed once for the report, it does not need to be repeated

Export TB to Excel cont'd



G/L Account		Beg Balance	Debits	Credits	End Balan
4221.0100	Unfil Cus Ord W/OAdv	76,037.99	270,482.63	79,790.52	266,
4251.0100	ReimbOtr Inc Ern Rec	9,188.29	79,790.52	0.00	88,
4252.0100	ReimbOtr IncErnColl	0.00	0.00	0.00	
4450.0100	Unapportioned Ath	0.00	0.00	0.00	
4550.0100	Int Fund Dist Recv	0.00	6,958,455.93	29,350.00	6,929,
4560.0100	Funds Available for Allotment	0.00	7,596,353.89	7,951,541.82	355,
4570.0100	Allotments Issd	0.00	277,897.96	6,851,815.96	6,573,
4580.0100	Allotments Received	0.00	18,059,890.12	11,130,784.19	6,929,
4610.0100	Allot Rresc	0.00	21,202,226.60	21,694,055.22	491,
4610.9998	Allot Rresc CM	0.00	0.00	0.00	
4650.0100	Allotments - Expired Ath	119,957,116.82	5,278,970.59	5,645,356.95	119,590,
4700.0100	Commit Prog Sub App	0.00	2,353,642.47	5,247,226.77	2,893,
4801.0100	Undel. Orders - Oblig, Unpaid	32,880,915.64-	26,890,390.68	6,494,426.91	12,484,
4802.0100	Und Ord Ob Paid/Adv	83,830.78-	231,296.22	198,201.87	50,
4871.0100	DownAdj PY UnpdObRec	0.00	4,671,979.25	0.00	4,671,
4881.0100	UpAdj PY Undel Unpd	0.00	0.00	2,548,483.36	2,548,
4901.0100	DO Ob Unpaid	3,625,734.46-	28,790,533.26	25,938,970.97	774,
4902.0100	DO Ob Paid	0.00	896,926.74	29,676,628.02	28,779,
4902.9998	DO Ob Paid CM	0.00	0.00	0.00	
4971.0100	DwnAdj PY Unpaid Rec	0.00	16.83	0.00	
4981.0100	UpAdj PY Del OrdUnpd	0.00	0.00	72,221.13	72,
Proprietary		0.00	102,150,241.41	102,150,241.41	
1010.0110	FBWT-FndCollected	1,405.00	0.00	0.00	1,
1010.0120	FBWT-FndDisbursed	81,743,011.50-	86,047.12	4,465,103.64	86,122,

Export TB to Excel cont'd